



ORGANIZATION FOR RELIEF DEVELOPMENT ORD

SPECIFIC PROCUREMENT NOTICE INVITATION TO BID ITB No.: AFG/ORD/21/03

Bid Documents for Provision of the 70 pair hybrid goats to the right holders

Location: Firdausi area of PARR site, Balkh Province, Afghanistan

ISSUANCE DATE: 30 MARCH, 2021

(Deadline for Submission of Bid): April 25, 2021, 16:00hrs (Afghanistan local time).

YOUR O SEALED BIDS SHALL COMPRISE THE FOLLOWING TWO
SETS OF DOCUMENTS MARKED:

“TECHNICAL BID” AND “FINANCIAL BID”
IN SEPARATE ENVELOPES

Please ensure to sign the registration sheet at the ORD office while submitting sealed
Bid!



Subject: Invitation to Bid
Projects Name: Provision of the 70 pair hybrid goats to the right holders
Invitation to Bid No.: AFG/ORD/21/03
Location: Firdausi area of PARR site Balkh
Issuance Date: March 30, 2021
Closing Date: April 25, 2021

INTRODUCTION OF ORD

Organization for Relief Development (ORD) is non-governmental, non-profit and non-political Organization that has been established in 2010, registered in Kabul, Afghanistan with the Islamic Republic of Afghanistan. ORD plays a critical role in providing management services for peace building, humanitarian assistance and development operations. These activities help suffering people in troubled parts of the Afghanistan. ORD's mission is to expand the capacity of its partners to implement peace building, humanitarian and development operations that matter for people in need. Working in some of the Afghanistan's most challenging environments, ORD vision is to always satisfy stakeholders with management services that meet better standards of quality, speed and cost effectiveness. By assisting its development partners, ORD makes significant, tangible contributions to results on the ground. For further information on ORD, its mandate and operations please see <http://www.ord.org.af>.

1. INVITATION TO BID

The Organization for Relief Development (ORD) is partner of the United Nations High Commissioner for Refugees (UNHCR) for the Strengthening community resilience through participatory intervention to reduce protection risks and supporting Community Base Protection (CBP) projects with implementation in reintegration of returnees, IDPs and host Communities in North and Northeast region of Afghanistan.

2. REQUIRMENTS

ORD, Mazar, invites qualified logistics and agriculture companies, duly registered with the Government of Afghanistan, to submit sealed bid for "Provision of the 70 pair milky goats to the right holders in Balkh as per attached financial offer from (BoQ) of this document (Annex -7).

It is recommended that this (ITB) and its mandatory all annexes be read and fill it thoroughly. Otherwise failure to observe the procedure laid out there in my result in disqualification from the evaluation process.

3. ACKNOWLEDGEMENT

We would appreciate your informing us of the receipt of this ITB by return e-mail to: procurement.nne@ord.org.af or procurement.ord@gmail.com that you will be submitting a bid.

4. REQUESTS FOR CLARIFICATION

Bidders are required to submit any request for clarification or any question in respect of this ITB by e-mail to Supply Unit at procurement.mne@ord.org.af or procurement.ord@gmail.com

The deadline for receipt of questions is 14:00 hrs local time on 20th April 2021. Bidders are requested to keep all questions concise.

Please do not send bids to the above email address. Only queries questions on this RFQ can be sent to the subject line email (**Provision of the 70 pair goats to the right holders – AFG/ORD/21/03**).

ORD will compile the questions received and plans to respond to such questions shortly after the closing date/time for clarifications. ORD may, at its discretion, copy any reply to a particular question to all other invited bidders at once.

YOUR BID

Your bid documents shall be prepared in English.

Please submit your bid using the Annexes provided. Bids not conforming to the requested formats may be not taken into consideration.

5. ELIGIBLE BIDDERS:

- 5.1 This Invitation for Bids is open for all interested companies who have registered with the government of Afghanistan and have valid license.
- 5.2 The company, organization or individual is not listed in the sanction and embargo list of the UN Security Council.
- 5.3 The company, organization or individual is not legally barred from the procurement process on the grounds of previous violations of regulations on fraud and corruption.
- 5.4 The company, organization or individual to will not be contracted for considerable portions of the contract is an enterprise economically intertwined with persons conducting the tender.
- 5.5 The bidder shall be an Afghan company registered with the government of Afghanistan.

7. COST OF BIDDING

The bidders shall bear all costs associated with the preparation and submission of their respective bids and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

8. PERIOD OF PERFORMANCE

All works for this project shall be completed in two months as per submitting an authentic work plan before and after date of signing of the contract.

9. ITB DOCUMENTS

The Bidding Documents, in addition to invitation for bids, are those stated below and all documents shall be signed /stamped by the bidder or his legally authorized representative and returned to the address according to the Bidding documents.

9.1 ITB Documents

The following annexes form integral part of this Invitation to Bid:

- Annex- 1: General Conditions of Contract
- Annex- 2: Vendor Registration Form
- Annex- 3: Summary of Relevant Work Experience
- Annex- 4: Technical Competence & Resources
- Annex- 5: Bid Form
- Annex- 6: Declaration of Undertaking
- Annex- 7: Financial Offer Form (Bill of Quantity)
- Annex- 8: Supplier code of Conduct

Prices must be quoted for all items in the Bill of Quantities.

The bidders are expected to examine carefully the contents of all the above documents.

Failure to comply with the requirements of bid submission will be at the Bidder's own risk, bids that are not substantially responsive to the requirements of the Bidding Documents will be rejected.

10. PREPARATION OF BID

a. Documents Comprising the Bid

Your bid documents should be enclosed the following two sets of documents:

- Technical bid
- Financial bid price

b. Content of the Technical Bid

The submitted bid must include the following formation. Failure to supply all requested information or comply with the specific formats may disqualify the bidder from consideration. No Financial bid price should be included in the Technical Bid. Failure to comply may risk disqualification. The technical bid should contain all information required.

Your technical bid should be concisely presented and structured in the following order to include, but not necessarily be limited to, the following information:

- General conditions of contract in accordance of the Annex -1
- Vendor registration Form in accordance of the Annex - 2.
- Summary of relevant work experience in accordance of the Annex - 3.
- Technical Competence & Resources in accordance of the Annex - 4.
- Bid Form in accordance of the Annex - 5.
- Declaration of undertaking in accordance of the Annex -6.
- Past experience in providing construction services.
- Company profile with relevant past experience with (list and copy of contract for similar completed projects provided to UN/NGO entities; with copy of valid business license
- Confirm that your proposal is valid for 60 calendar days from the closing date of this RFQ in the Bid Form as Annex -5.
- Proposed time schedule and the timeframe that the contractor should be completed the project. Detailed Work Plan, including all major BoQ activities and allotment of resources for each project milestone. Proposed schedule shall be prepared in calendar days. Do not indicate dates, use only durations. The plan must cover the period from signing of the contract to site clearance, resources supply, delivery and completion and commissioning / hand-over to ORD of the required works.
- Other important documents, bidders feel need to be attached to support their bid.

Please note that the delivery will be authorized only by ORD. Each animal will be inspected by the expert team. The selection will be done one by one and not by herds.

Other information related to this ITB:

During delivery supplier is obliged to provide following documents for each animal:

- Veterinary health certificate of an animal;
- Veterinary certificate of vaccination;
- Veterinary certificate of animal exam during loading; (Optionally)
- The certificate of disinfection of truck; (Optionally)

c. Content of the Financial Bid Price

- All prices shall be stated with applicable tax (in accordance with the current tax laws of the Islamic Republic of Afghanistan, and all other relevant provisions of the same law).
- All unit prices shall be indicated in the spaced provided in the price sheet (BoQ). The bidder must sign and officially stamp the Financial Offer Form or (BoQ).
- The offer should follow the given structure and prices shall be quoted in Afghani (AFN)
- The Financial bid price is to be submitted as per the BoQ or Financial Offer Form (Annex - 7). Bids that have a different price structure may not be accepted.
- Bid Validity Period Bids shall be valid for 60 calendar days from after the closing date of this RFQ. In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing.

- All Annexes of the bid are to be properly completed, signed and stamped.
- Each bidder shall prepare by filling out the forms completely and without alterations one Original specified in the bidding documents to comprising the bid and clearly mark them “**ORIGINAL**”

d. Alternative Bid

Alternative bids are not allowed to be attached.

11. SUBMISSION OF BID

a. Deadline for submission of bid:

The closing date for submission of bids is 25th of April 2021, 16:00hrs (Afghanistan local time). Late bids shall be rejected and electronic submission is not allowed.

In case of emergencies and formal holidays it's extendable for one day more that bidders can submit their offers for the tomorrow of the closing date for submission of bid.

- b. Bids must be received by the Employer at the address specified no later than the deadline.
- c. Bids with charge payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims will be entertained for refund of such expenses.

12. SUBMISSION, SEALING AND MARKING OF BIDS

Technical bid and the Price bid must be submitted as separately in sealed envelopes.

The signed and stamped bid one original including with its all attachments shall be submitted in a sealed envelope.

The envelope of your bidding documents shall be marked as following:

12.1 Bidding documents - Technical Bid for:

Provision of the 70 pair goats to the right holders in Balkh province.

Invitation to Bid No.: AFG/ORD/21/03

12.2 Bidding documents - Price Bid for:

Provision of the 70 pair goats to the right holders in Balkh province.

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12.3 The Employer's addresses for submission of the bids is:

ORD Regional Office:

ORD Regional Office | Street # 2 | Kart-e-Shafakhana | Mazar-i-Sharif, Balkh province of Afghanistan

Phone No.: + 93 (0) 72 889 49 32 only for specifying of address.

13. MODIFICATION, SUBSTITUTION AND WITHDRAWAL OF BIDS

The bidder may modify, or withdraw its bid after bid's submission, provided that the written notice of the modification, including substitution or withdrawal of the bids, received by the Employer prior to the deadline for submission of bids.

The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched. No bid may be modified by a bidder after the deadline for submission of bids.

14. BID OPENING AND EVALUATION

14.1 Bid Opening

The opening of the bid will be held with ORD members only. The bid opening will take place at: ORD regional Office, Mazar-I-Sharief, and the bid opening process will be held (in absence of the company's representative).

14.2 Process to be Confidential

Information relating to the examination, clarification, evaluation and post-qualification of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other person not officially concerned with such process before the announcement of bid evaluation report.

Any effort by a bidder to influence ORD in the examination, evaluation, comparison, and post qualification of the bids or contract award decisions may result in the rejection of its bid.

14.3 Examination of Bids and Determination of Responsiveness

Prior to the detailed evaluation of bids, the Employer will determine whether each bid is substantially responsive to the requirements of the Bidding Documents.

A substantially responsive bid is one, which meets the eligibility criteria; has been properly signed; and conforms to all the terms, conditions and specifications of the bidding documents, without material deviation or reservation.

14.4 Technical and Financial evaluation

Bids will be evaluated in accordance with the following technical criteria. Evaluation is made on a technical and financial basis. The percentage assigned to each component is determined in advance as follows:

The Technical bid documents will be evaluated by using of the following stages criteria:

#	Technical Evaluation Criteria	Pass/Fail	
1 - First Stage Evaluation: PASS / FAIL Criteria		Pass	
1	Submission of a valid business license in logistics, Agriculture, Livestock or Animal husbandry with registered with Ministry of Commerce. Afghanistan at least six months valid.	Pass	
2	Technical and financial bids delivered as separately in a sealed pocket. Bank details under the company name in (AFN)	Pass	
3	Accepts, and filled, completed, signed / stamped all ORD (Annexes).	Pass	
4	Accepts proposal validity of 60 calendar days from closing date of this RFQ.	Pass	
Result			

2 - Second Stage Evaluation: SCORING Criteria		Max Points Obtainable
1.0	<p>Technically acceptable Past experience: Years of experience in provision of the goats, sheep, Calf Animal husbandry, list and contact details of references, incl. Donors/NGOs & Government with indication of provable evidence documents in last five years as prime contractor as described in (Annex – 3). Attach copies of all similar Purchase Orders.</p> <ol style="list-style-type: none"> 1. UN Donors/NGOs = 25 points, three similar scope and size. 2. UN Donors/NGOs = 20 points, two similar scope and size. 3. UN Donors/NGOs = 15 points, one similar scope and size. 4. But no Donors /NGO experience and non submission = 0 point) <p>List of similar completed projects with provable evidence contract doc. (at least one the completed projects value shall not be less than 2.5 million AFN in one year).</p>	25
2.0	<p>Work plan (Distribution time schedule): Provide a comprehensive work plan / time schedule for the purchasing and delivery of the intended project. Supplier to confirm that has the ability to deliver all goats to the field sites within 20 days after Contract is signed. Non submission = 0 points).</p>	10
3.0	<p>Sample/Specification Quality: Warrants providing as per the Specifications provided by ORD. ORD Committee will request sample to validate if meets specifications. The Supplier shall warrant that the warrants all animals will be healthy, and free from any kind of animal diseases and meet the Purchaser’s specifications.</p>	10
4.0	<p>Financial Turnover (3 years): Financial Capability: Potential financial capacity to fund the milestones (in absence of advance payment by ORD), such as Audit Reports, or updated bank statement which should show source of the support project. Provide bank statement from the last 1 year with available balance of 60,000 USD or equal in Afghani. Financial Audit Reports for the last of 3</p>	15



	years, 2018, 2019, 2020 = 15 points / Non submission = 0 points).	
5.0	Financial Offer Form: The Financial Offer Form will be preferred as reasonableness and technically lowest prices list is acceptable in this ITB and it will be calculated as per grade.	40
Total		100

Note: The Technical offer score will be calculated according to the percentage distribution for the technical and financial offers.

In order to proceed to further stages of the evaluation process, the submitted proposal must obtain minimum 40 points or above of the total technical obtainable score, 60 points.

Financial Bid:

The Financial Offer will use the following percentage distribution: 40% from the total score and the Price list is competitive and technically reasonable will be preferred.

The maximum number of points will be allotted to the lowest price offer that is opened and compared among those invited firms. All other price offers will receive points in inverse proportion to the lowest price; e.g., [total Price Component] x [AFN lowest] \ [AFN other] = points for other supplier’s Price Component.

INFORMATION Table to be filled by Vendors/Contractors – Mandatory

1. The vendor to confirm the percentage of available of stock holding both sheep and goats	(Percentage) Sheep = Goats =
2. How long it takes Supplier to deliver all goats to designated site of ORD as soon as contract is placed?	(mention the time
3. The vendor to mentioned how many relevant POs or Contracts supported by Goods Receive Note /Delivery Notes) are attached	(Mention no)
4. Vendor to confirm Bank statement and available balance	
5. The vendor to accept 60 days bid validity and to confirm if license is submitted.	(mention the duration of bid validity
6. 1- The vendor to confirm that all required Goats are of good health and vaccine, and meets ORD’s specifications.	(mention here)
7. Supplier confirms payments will be made after complete delivery of goats/sheep within 30 calendar days through bank transfer?	(Mention here if agreed)
8. Supplier confirms delivery of supplies will be made according to the selected samples.	(Mention here if agreed)

14.5 Notification of Award

Prior to the expiration of the period of bid validity, the Employer will notify the successful bidder in writing or where necessary by phone that his/her bid has been accepted.

14.6 Award of Contract

Prior to the expiration of the period of bid validity, ORD shall send the successfully letter to the winner bidder for the signing of contract / purchase order which constitute the notification of award.

14.7 Performance Guarantee

The winner bidder/supplier is strongly required 10 % performance guarantee from the total Purchase Order from recognized banks of Afghanistan.

15. Payment Schedule

All services included in this RFP and the subsequent contract will be paid as per the executed amount of work at each stage completion. All payments will be made in the currency of offer (and PO) and in accordance with the ORD General Conditions for the Purchase of Services.

Invoices will be settled after the completion and acceptance of the milestone deliverables.

All payments shall be technically endorsed by the ORD Project Manager / Logistic and approved by the ORD regional office in Mazar province.

15.1 Advance Payments

Advance payments are not applicable for this tender and subsequent contract.

ORD has zero tolerance for fraud. Fraud is any act or mission that intentionally misleads, or attempts to mislead, to obtain a benefit or to avoid an obligation.

Attachments:

- Annex- 1: General Conditions of Contract
- Annex- 2: Vendor Registration Form
- Annex- 3: Summary of Relevant Work Experience
- Annex- 4: Technical Competence & Resources
- Annex- 5: Bid Form
- Annex- 6: Declaration of Undertaking
- Annex- 7: Financial Offer Form (Bill of Quantity)

ITB GENERAL CONDITIONS OF CONTRACT**Annex - 1****1. PURCHASE OF GOODS**

1.1 **DELIVERY OF GOODS:** The Contractor shall hand over or make available the goods, and ORD shall receive the goods, at the place for the delivery of the goods and within the time for delivery of the goods specified in the Contract. All manuals, instructions, displays and any other information relevant to the goods shall be in the English language unless otherwise specified in the Contract. Unless otherwise stated in the Contract (including, but not limited to, in any “INCOTERM” or similar trade term), the entire risk of loss, damage to, or destruction of the goods shall be borne exclusively by the Contractor until physical delivery of the goods to ORD in accordance with the terms of the Contract. Delivery of the goods shall not be deemed in itself as constituting acceptance of the goods by ORD.

1.2 **INSPECTION OF THE GOODS:** If the Contract provides that the goods may be inspected prior to delivery, the Contractor shall notify ORD when the goods are ready for pre-delivery inspection. Notwithstanding any pre-delivery inspection, ORD or its designated inspection agents may also inspect the goods upon delivery in order to confirm that the goods conform to applicable specifications or other requirements of the Contract. All reasonable facilities and assistance, including, but not limited to, access to drawings and production data, shall be furnished to ORD or its designated inspection agents at no charge therefore. Neither the carrying out of any inspections of the goods nor any failure to undertake any such inspections shall relieve the Contractor of any of its warranties or the performance of any obligations under the Contract.

1.3 **ACCEPTANCE OF GOODS:** Under no circumstances shall ORD be required to accept any goods that do not conform to the specifications or requirements of the Contract. ORD may condition its acceptance of the goods upon the successful completion of acceptance tests as may be specified in the Contract or otherwise agreed in writing by the Parties. In no case shall ORD be obligated to accept any goods unless and until ORD has had a reasonable opportunity to inspect the goods following delivery. If the Contract specifies that ORD shall provide a written acceptance of the goods, the goods shall not be deemed accepted unless and until ORD in fact provides such written acceptance. In no case shall payment by ORD in and of itself constitute acceptance of the goods. constitute acceptance of the goods.

2. **REJECTION OF GOODS:** Notwithstanding any other rights of, or remedies available to ORD under the Contract, in case any of the goods are defective or otherwise do not conform to the ORD / Invitation to Bid

specifications or other requirements of the Contract, ORD, at its sole option, may reject or refuse to accept the goods, and within thirty (30) days following receipt of notice from ORD of such rejection or refusal to accept the goods, the Contractor shall, in sole option of ORD:

- 2.1 Provide a full refund upon return of the goods, or a partial refund upon a return of a portion of the goods, by ORD; or,
 - 2.2 repair the goods in a manner that would enable the goods to conform to the specifications or other requirements of the Contract; or,
 - 2.3 replace the goods with goods of equal or better quality; and,
 - 2.4 pay all costs relating to the repair or return of the defective goods as well as the costs relating to the storage of any such defective goods and for the delivery of any replacement goods to ORD.
3. In the event that ORD elects to return any of the goods for the reasons specified in Article 6.7, above, ORD may procure the goods from another source. In addition to any other rights or remedies available to ORD under the Contract, including, but not limited to, the right to terminate the Contract, the Contractor shall be liable for any additional cost beyond the balance of the Contract price resulting from any such procurement, including, inter alia, the costs of engaging in such procurement, and ORD shall be entitled to compensation from the Contractor for any reasonable expenses incurred for preserving and storing the goods for the Contractor's account.
4. **TITLE:** The Contractor warrants and represents that the goods delivered under the Contract are unencumbered by any third party's title or other property rights, including, but not limited to, any liens or security interests. Unless otherwise expressly provided in the Contract, title in and to the goods shall pass from the Contractor to ORD upon delivery of the goods and their acceptance by ORD in accordance with the requirements of the Contract.

5. ASSIGNMENT AND SUBCONTRACTING

5.1 Assignment of Contract

The Contractor shall not, except after obtaining the prior written approval of the Employer, assign, transfer, pledge or make other disposition of the Contract or any part thereof or of any of the Contractor's rights, claims or obligations under the Contract.

5.2 Subcontracting

In the event the Contractor requires the services of subcontractors, the Contractor shall obtain the prior written approval of the Employer for all such subcontractors. The approval of the Employer

shall not relieve the Contractor of any of his obligations under the Contract, and the terms of any subcontract shall be subject to and be in conformity with the provisions of the Contract.

5.3 Assignment of Subcontractor's Obligations

In the event of a subcontractor having undertaken towards the Contractor in respect of the work executed or the goods, materials, Plant or services supplied by such subcontractor for the Works, any continuing obligation extending for a period exceeding that of the Defects Liability Period under the Contract, the Contractor shall at any time after the expiration of such Period, assign to the Employer, at the Employer's request and cost, the benefit of such obligation for the unexpired duration thereof.

6. INSURANCE OF WORKS, ETC.

The insurance coverage does not in this document applicable to all the types of insurance will be occurred in the project site. Hereof, against all loss or damage from whatever cause arising against loss or damage for which the Contractor is responsible.

The Employer shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of any accident or injury to any workman or other person in the employment of the Contractor or any sub-Contractor, save and except an accident or injury resulting from any act or default of the Employer, his agents or servants. The Contractor shall indemnify, hold and save harmless the Employer against all such damages and compensation, save and except as aforesaid, and against all claims, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

7. OPPORTUNITIES FOR OTHER CONTRACTORS

The Contractor shall in accordance with the requirements of the Engineer afford all reasonable opportunities for carrying out their work to any other contractors employed by the Employer and their workmen and to the workmen of the Employer and of any other duly constituted authorities who may be employed in the execution on or near the Site of any work not included in the Contract or of any contract which the Employer may enter into in connection with or ancillary to the Works. If work by other contractors of the Employer as above-mentioned involves the Contractor in any direct expenses as a result of using his Site facilities, the Employer shall consider payment to the Contractor of such sum or sums as maybe recommended by the Engineer.

8. CONTRACTOR TO KEEP SITE CLEAN

During the progress of the Works, the Contractor shall keep the Site reasonably free from all unnecessary obstruction and shall store or dispose of any Constructional Plant and surplus materials and clear away and remove from the Site any wreckage, rubbish or Temporary Works no longer required.

9. CLEARANCE OF SITE ON SUBSTANTIAL COMPLETION

On the substantial completion of the Works, the Contractor shall clear away and remove from the Site all Constructional Plant surplus materials, rubbish and Temporary Works of every kind and leave the whole of the Site and Works clean and in a workmanlike condition to the satisfaction of the Engineer.

10. LABOUR

Engagement of Labour, the Contractor shall make his own arrangements for the engagement of all labour local or otherwise.

11. SUPPLY OF WATER

The Contractor shall provide on the Site to the satisfaction of the Engineer an adequate supply of drinking and other water for the use of the Contractor's staff and work people.

12. ALCOHOLIC DRINKS OR DRUGS

The Contractor shall comply with Government laws and regulations and orders in force as regards the import, sale, barter or disposal of alcoholic drinks or narcotics and he shall not allow or facilitate such importation, sale, gift, barter or disposal by his sub-contractors, agents or employees.

13. EXTENSION OF TIME FOR COMPLETION

If, subject to the provisions of the Contract, the Engineer orders alterations or additions in the Works in accordance with Clause 48 hereof, or if circumstances constituting force majeure as defined in the Contract have occurred, the Contractor shall be entitled to apply for an extension of the time for completion of the Works specified in the Contract. The Employer shall, upon such application, determine the period of any such extension of time; provided that in the case of alterations or additions in the Works, the application for such an extension must be made before the alterations or additions in the Works are undertaken by the Contractor.

14. LIQUIDATED DAMAGES FOR DELAY

a) If the Contractor shall fail to complete the Works within the time for completion prescribed in the Contract, or any extended time for completion in accordance with the Contract, then the Contractor shall pay to the Employer the sum specified in the Contract as liquidated damages, for the delay between the time prescribed in the Contract or the extended time for completion, as the case may be, and the date of substantial completion of the Works as stated in the Certificate of Substantial Completion, subject to the applicable limit stated in the Contract. The said sum shall be payable by the sole fact of the delay without the need for any previous notice or any legal proceedings, or proof of damage, which shall in all cases be considered as ascertained. The Employer may, without prejudice to any other method of recovery, deduct the amount of such liquidated damages from any monies in its hands due or which may become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor from his obligation to complete the Works or from any other of his obligations and liabilities under the Contract.

b) If, before the time for completion of the whole of the Works or of a Section of the Works, a Certificate of Substantial Completion has been issued for any part or Section of the Works, the liquidated damages for delay in completion of the remainder of the Works or of that Section may, for any period of delay after the date stated in such Certificate of Substantial Completion, and in the absence of alternative provisions in the Contract, be reduced in the proportion which the value of the part or Section so certified bears to the total value of the whole of the Works or Section, as applicable. The provisions of this Sub-Clause shall only apply to the rate of liquidated damages and shall not affect the limit thereof.

15. FORCE MAJEURE

Force majeure as used herein means Acts of God, war (whether declared or not), invasion, revolution, insurrection or other acts or events of a similar nature or force.

In the event of and as soon as possible after the occurrence of any cause constituting force majeure, the Contractor shall give notice and full particulars in writing to the ORD and to the Engineer of such force majeure if the Contractor is thereby rendered unable, wholly or in part, to perform its obligations and meet its responsibilities under this Contract. Subject to acceptance by the ORD of the existence of such force majeure, which acceptance shall not be unreasonably withheld, the following provisions shall apply:

(a) The obligations and responsibilities of the Contractor under this Contract shall be suspended to the extent of his inability to perform them and for as long as such inability continues. During such suspension and in respect of work suspended, the Contractor shall be reimbursed by the ORD

substantiated costs of maintenance of the Contractor's equipment and of per diem of the Contractor's permanent personnel rendered idle by such suspension;

(b) The Contractor shall within fifteen (15) days of the notice to the ORD of the occurrence of the force majeure submit a statement to the ORD of estimated costs referred to in sub-paragraph (a) above during the period of suspension followed by a complete statement of actual expenditures within thirty (30) days after the end of the

(c) Suspension;

(d) The term of this Contract shall be extended for a period equal to the period of suspension taking however into account any special condition which may cause the additional time for completion of the Works to be different from the period of suspension;

(e) If the Contractor is rendered permanently unable, wholly or in part, by reason of force majeure, to perform his obligations and meet his responsibilities under the Contract, the ORD shall have the right to terminate the Contract on the same terms and conditions as provided for in Clause 68 of these General Conditions, except that the period of notice shall be seven (7) days instead of fourteen (14) days, and

(f) For the purpose of the preceding sub-paragraph, the ORD may consider the Contractor permanently unable to perform in case of any suspension period of more than ninety (90) days.

16. TERMINATION BY THE ORD

The ORD may, notwithstanding any suspension under Clause 67 above, terminate this Contract for cause or convenience in the interest of the ORD upon not less than fourteen (14) days written notice to the Contractor.

Upon termination of this Contract:

(a) The Contractor shall take immediate steps to terminate his performance of the Contract in a prompt and orderly manner and to reduce losses and to keep further expenditures to a minimum, and

(b) The Contractor shall be entitled (unless such termination has been occasioned by the Contractor's breach of this Contract), to be paid for the part of the Works satisfactorily completed and for the materials and equipment properly delivered to the Site as of the date of termination for incorporation to the Works, plus substantiated costs resulting from commitments entered into prior to the date of termination as well as any reasonable substantiated direct costs incurred by the Contractor as a result of the termination, but shall not be entitled to receive any other or further payment or damages.

17. TERMINATION BY THE CONTRACTOR

In the case of any alleged breach by the ORD of the Contract or in any other situation which the Contractor reasonably considers to entitle him to terminate his performance of the Contract, the Contractor shall promptly give written notice to the ORD detailing the nature and the circumstances of the breach or other situation. Upon acknowledgement in writing by the ORD of the existence of such breach and the ORD' inability to remedy it, or upon failure of the ORD to respond to such notice within twenty (20) days of receipt thereof, the Contractor shall be entitled to terminate this Contract by giving 30 days written notice thereof. In the event of disagreement between the Parties as to the existence of such breach or other situation referred to above, the matter shall be resolved in accordance with Clause 71 of these General Conditions. Upon termination of this Contract under this Clause the provisions of sub-paragraph (b) of Clause 68 hereof shall apply.

18. RIGHTS AND REMEDIES OF THE ORD

Nothing in or relating to this Contract shall be deemed to prejudice or constitute a waiver of any other rights or remedies of the ORD.

The ORD shall not be liable for any consequences of, or claim based upon, any act or omission on the part of the Government.

19. SETTLEMENT OF DISPUTES

In the case of any claim, controversy or dispute arising out of, or in connection with this Contract or any breach thereof, the following procedure for resolution of such claim, controversy or dispute shall apply.

20. Notification

The aggrieved party shall immediately notify the other party in writing of the nature of the alleged claim, controversy or dispute, not later than seven (7) days from awareness of the existence thereof.

21. Consultation

On receipt of the notification provided above, the representatives of the Parties shall start consultations with a view to reaching an amicable resolution of the claim, controversy or dispute without causing interruption of the Works.

22. Conciliation

Where the representatives of the Parties are unable to reach such an amicable settlement, either party may request the submission of the matter to conciliation in accordance with the ORD Rules of Conciliation then obtaining.

23. PRIVILEGES AND IMMUNITIES

Nothing in or relating to this Contract shall be deemed a waiver of any of the privileges and immunities of the ORD is an integral part.

24. CODE OF CONDUCT

Basic Principles

The Code of Conduct applies to all staff members. It also applies mutatis mutandis to development workers and integrated experts, meaning that it is incorporated into individual contractual agreements in a form specifically adapted to this group.

Orientation

The Code of Conduct is based on our common corporate values as set out in the company's Corporate Principles. We, the ORD staff members, practice these principles ourselves and expect our subcontractors to do so too. It is our wish that our project partners and target groups respect our principles.

ORD employees are guided by the following principles

- **Equal rights**
We work with other people without any distinction in terms of gender, marital status, skin color, religion or world view, culture, education, social origin, disability, age, sexual identity or nationality.
- **Prohibition of sexual harassment**
We do not tolerate any form of sexual harassment in the company.
- **Compliance with contract and statute**
We fulfill our contractual agreements. We respect the law in Afghanistan and in our Partner countries.
- **Transparency**
We make sure that our actions and motives are clear and comprehensible.
- **Loyalty**
We are loyal to our company, the federally owned ORD. This also means providing constructive criticism, which we express in an appropriate manner, first of all within ORD.
- **Confidentiality**
We maintain secrecy towards unauthorised parties about matters concerning the company, its business partners, cooperation partners and other third parties that have come to our attention



ORD

through our work for the company. The obligation to maintain secrecy also applies after the termination of a contract of employment. It does not apply to information that is in the public domain or which in terms of significance does not require secrecy.

VENDOR REGISTRATION FORM
Company Details and General Information

The information provided in response to this questionnaire will be held confidential by ORD for use only in Supplier Evaluation and not disclosed to any outside party without your prior written consent. Please provide the following information:

1. Name of supplier	
2. Address of supplier	
3. Contact name	
4. Telephone number	
5. Mobile number	
6. Email address	
7. Website address	
8. What are your opening hours/days?	
9. Company registration number	
10. Year of company registration	
11. Please attach company registration documentation	
12. Annual turnover of your company	
13. Number of employees in your company	
14. Name of bank	
15. Bank details	
16. What products and services do you supply?	
17. Are you able to provide samples of your goods?	
18. Warranty and After-Sales Requirements. What warranties/repair services do you offer?	
19. What storage or stock capacity do you have?	
20. Please provide references of other aid agency customers you have supplied with goods or services.	

It should be noted that the answers you provide to this questionnaire might influence your potential relationship with ORD. Following completion, signature, and submission of this questionnaire any subsequent changes must be submitted to ORD in writing immediately.

SUMMARY OF RELEVANT CAPABILITY, EXPERIENCE AND PAST PERFORMANCE

Include projects that best illustrate your experience relevant to this (RFQ) or similar activities, sorted by decreasing order of completion date.

Projects should have been undertaken in the past three years. Projects undertaken in the past Five years may be taken into consideration at the discretion of the evaluation panel.

No.	Project Title and Description of Activities	Location Province/District	Client Name/ Email/Tel #	Cost in US\$/AFN	Start Dates	End Dates	Completed Schedule (Yes/No)	Subcontract or or Prime Contractor?
1								
2								
3								
4								
5								

Bidder may attached their summary of relevant experience list as computerized that received goods and/or services of a nature similar to the requirements of this ITB

TECHNICAL COMPETENCE & RESOURCES
1. Personnel Resources – Please list your organization’s key personnel in the below tables **Table (1)**:

1.1 Number of Staff:

	Managerial	Technical	Operative	Administrative	Other (specify)
Nos.					

1.2 List the key and technical staff (not more than five persons)

Key and technical Personnel				
No	Name	Position	Date of Joining company	Year of Experience
1				
2				
3				
4				
5				

2. Staff CVs – Please provide your company organization chart and CVs for all key and technical personnel (CVs for the listed personnel in Table 1.2 is mandatory).

1	Name:	
2	Gender	
3	Position in the organization:	
4	Education	
5	Professional affiliation/membership of professional bodies.	
6	Professional trainings (Indicate significant training since degrees under 7/above)	
7	Language skills	
8	Work experience [Starting with present position, list in reverse order with name of organization and position held by staff)	

Note: add additional row if needed.



Bid FORM

Annex- 5

RFQ No.: AFG/ORD/21/03

Project Name: Provision of the 70 pair hybrid goats to the right holders

Company Name: _____

To: ORD Regional Office, Mazar-I-Sharief

Dear Sir or Madam,

1. Having examined the Conditions of Contract, and Bill of Quantities and all other documents received with the Invitation to Bid for the execution of the Works in connection with the above named Project, we, the undersigned offer to execute and complete such Works and remedy any faults and defects therein in conformity with the conditions spelled out in the afore-mentioned documents for the sum of as mentioned in Price Proposal.

Or such other sums as may be ascertained in accordance with the said conditions.

2. We undertake, if our Tender is accepted, to commence the Works within the time required in the contract conditions, and to complete the whole of the Works comprised in the contract within the time stated in the Contract Conditions.
3. We agree to abide by this Bid for the period of **60 calendar days** from the submission/opening date stated in the Invitation to Bid and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Unless and until a Contract Agreement is signed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this:..... day of:

Signature:..... in the capacity of

duly authorized to sign Bid for and on behalf of

.....
(Bidder name and address in block capitals)

Declaration of Undertaking

Invitation to Bid No.: AFG/ORD/21/03

Project Name: Provision of the 70 pair hybrid goats to the right holders

We underscore the importance of a free, fair and competitive procurement process that precludes fraudulent use. In this respect we have neither offered nor granted, directly or indirectly, any inadmissible advantages to any public servants or other persons in connection with our bid, nor will we offer or grant any such incentives or conditions in the present procurement process or, in the event that we are awarded the contract, in the subsequent execution of the contract.

We also underscore the importance of adhering to minimum social standards ("Core Labour Standards") in the implementation of the project. We undertake to comply with the Core Labour Standards ratified by the country of Afghanistan.

We will inform our staff about their respective obligations and about their obligation to fulfill this declaration of undertaking and to obey the laws of the country of Afghanistan.

We also declare that our company/all members of the consortium has/have not been included in the list of sanctions of the United Nations, nor of the EU, nor in any other list of sanctions and affirm that our company/all members of the consortium will immediately inform the client if this situation should occur at a later stage.

We acknowledge that, in the event that our company (or a member of the consortium) is added to a list of sanctions that is legally binding upon the client, the client is entitled to exclude our company/the consortium from the procurement procedure and, if the contract is awarded to our company/the consortium, to terminate the contract immediately if the statements made in the Declaration of Undertaking were objectively false or the reason for exclusion occurs after the Declaration of Undertaking has been issued.

(Place), this day of

Name of company: _____

Signature: _____ Mobile No. _____

Seal: _____ Email address _____



FINANCIAL OFFER FORM BILL OF QUANTITY

Animal husbandry (Distribution of hybrid Goats)

Project Code: AFG/ORD/21/03

Project Name: Access to livelihood facilities with providing of 70 pair of goats to the right holders

Location: Firdausi area of Balkh Province PARR site

Subject: Bills of Quantities

Date: 10 March 2021

No.	Description	Quantity	Unit	Unit cost [AFN]	Total cost [AFN]	Remarks
1	Procurement of Crossbred/Doraga goats (each goat 2-3 year old), Female type with its kid or pregnant giving live weight 30-40 Kg of each بز دورگه وطنی 2-3 ساله وزن زنده 30-40 کیلوگرام بار دار و یا بز غاله دار باشد	140	head			
2	Concentrate food (180 Kg) مکمل مواد خوراکه	180	140			
3	Medicine and Vaccination one time دوا و واکسین	140	head			
4	Transportation of animals with their foods: all goats including their foods will be delivered in center of village's distribution area. انتقال حیوان همراه با توزیع مواد در قریه جات انتخاب شده در حضورداشت تیم تخنیک	4	Truck			
5	Metallic Signboard : the signboard is 1.2m*1m from good quality Metal	1	Pcs			
6	Tools and equipment's for beneficiaries (scissor, plastic jerry can, feeding basin and metallic bucket) ابزار و تجهیزات برای ذینفعان (قیچی، قوطی پلاستیکی، حوضچه (تغذیه و سطل فلزی).	70	Ls			
Grand Total						

1. Each sheep or goat should completed term of vaccinations especially for epidemic disease such as (anthrax and enterotoxaemia) and must have the certificate. (certificate must match with the goats that supplier provides under the contract)

هر بز باید دوره واکسیناسیون را به خصوص در مورد بیماری های همه گیر مانند (انتراکس و انتروتوکسمی) تکمیل کرده باشد و باید دارای گواهی نامه داشته باشد. (گواهینامه باید با بزهایی که تأمین کننده قرارداد در اختیار آنها قرار می گیرند مطابقت داشته باشد و در دسترس ما قرار دهد).

2. Sheep or Goat must be without any physical injury or deformity as well as without any diseases, such as blindness and lameness

بز بدون هیچگونه آسیب جسمی یا ناهنجاری و همچنین هیچگونه بیماری مانند کوری و لنگ بودن را دارا نباشد.

3. Goats must be one up to 2-3 year of age (teeth of the goat is a good specification to know the age (one up to 2-3 year goat have 2 big teeth at the middle, comparing others teeth and it called Shishak in local)

بزها باید از 2 الی 3 سال سن داشته باشند (دندان های بز مشخصات خوبی برای شناخت سن شان است و یک دانه شان که از 2 الی 3 سالگی عمر داشته باشد دارای 2 دندان بزرگ در وسط خود دارند و نیز سایر دندان ها با هم مقایسه می گردد که آن را بنام محلی "شیشاک" می نامند.

مواد غذایی از فورموله گوسفند و یا بز شیری که در ترکیب آن (جو، گندم، میده برنج توپک شالی و غیره میباشد) تهیه شود.

Company Name:

Date:

Signature (Name / Position):

Stamp / Seal:

Mobile No:

Email Address:

Total Price in words (AFN) -



Code of conduct for contractors Ethical principles and standards

By this Code of Conduct, the Contracting Authority applies ethics to procurement. We expect our contractors to act socially and environmentally responsible and actively work for the implementation of the standards and principles in this Code of Conduct. The Code of Conduct is applicable for all our contractors who supply goods, services and works to our operations and projects.

This Code of Conduct and its related principles and standards are based on recommendations from the ORD Initiative for Ethical Trade (IEH)¹, the UN Global Compact principles² and ECHO's Humanitarian Aid Guidelines for Procurement 2011³.

General Conditions

The Code of Conduct defines the ethical requirements and standards for our contractors, whom we expect to sign and respect the Code of Conduct, and work actively towards the implementation hereof. By signing the Code of Conduct contractors agree to place ethics central to their business activities.

The provision of the ethical standards constitutes minimum rather than maximum standards. International and national laws shall be complied with, and where the provisions of law and the Contracting Authority's standards address the same subject, the highest standard shall apply.

It is the responsibility of the contractor to assure that their contractors and subcontractors comply with the ethical requirements and standards set forth in this Code of Conduct.

The Contracting Authority acknowledge that implementing ethical standards and ensuring ethical behaviour in our supply chain is a continuous process and a long term commitment for which we also have a responsibility. In order to achieve high ethical standards for procurement we are willing to engage in dialogue and collaboration with our contractors. In addition we expect our contractors to be open and willing to engage in dialogue with us to implement ethical standards for their businesses.

Unwillingness to co-operate or serious violations of the Code of Conduct will lead to termination of contracts.

Human Rights and Labour Rights

Contractors must at all times protect and promote human- and labour rights and work actively to address issues of concern. As a minimum they are obliged to comply with the following ethical standards:

- *Respect for Human Rights* (UN Universal Declaration of Human Rights)

The basic principles of the Universal Human Rights are that all human beings are born free and equal in dignity and in rights, and everyone has the right to life, liberty and security of the person. Contractors must not flaunt their responsibility to uphold and promote the Human Rights toward employees and the community in which they operate.

- *Non exploitation of Child Labour* (UN Child Convention on the Rights of the Child, and ILO Convention C138 & C182)
Contractors must not engage in the exploitation of child labour⁴ and contractors must take the necessary steps to prevent the employment of child labour. A child is defined as a person under the age of 18 and children shall not be engaged in labour that compromise their health, safety, mental and social development, and schooling. Children under the age of 15 (in developing countries 14) may not be engaged in regular work, but children above the age of 13 (in developing countries 12) can be engaged in light work if it does not interfere with compulsory schooling and is not harmful to their health and development.
- *Employment is freely chosen* (ILO Convention C29 & C105)
Contractors must not make use of forced or bonded labour and must respect workers freedom to leave their employer.
- *Freedom of association and the right to collective bargaining* (ILO Convention C87 & C98)
Contractors must recognise workers right to join or form trade unions and bargain collectively, and should adopt an open attitude towards the activities of trade unions (even if this is restricted under national law).
- *Living wages are paid* (ILO convention C131)
As a minimum, national minimum wage standards or ILO wage standards must be met by contractors. Additionally a living wage must be provided. A living wage is contextual, but must always meet basic needs such as food, shelter, clothing, health care and schooling and provide a discretionary income⁵ - which is not always the case with a formal minimum wage.
- *No discrimination in employment* (ILO Convention C100 & C111 and the UN Convention on Discrimination against Women)
Contractors must not practice discrimination in hiring, salaries, job termination, retiring, and access to training or promotion - based on race, national origin, caste,

1. <http://etiskhandel.no/noop/search.php?l=no&query=Guidelines+for+procurement>

2. <http://www.unglobalcompact.org/AboutTheGC/TheTenPrinciples/index.html>

3. http://ec.europa.eu/echo/partners/humanitarian_aid/procurement_guidelines_en.htm

4. The definition of Child Labour can be found at:
<http://www.unglobalcompact.org/AboutTheGC/TheTenPrinciples/principle5.html> and
<http://www.ilo.org/ilolex/cgi-lex/convde.pl?C138>

5. Discretionary income is the amount of an individual's income that is left for spending, investing, or saving after taxes and personal necessities (such as food, shelter, and clothing) have been paid.

gender, sexual orientation, political affiliation, disability, marital status, or HIV/AIDS status.

- *No harsh or inhumane treatment of employees*
The use of physical abuse, disciplinary punishment, sexual abuse, the threat of sexual and physical abuse, and other forms of intimidation may never be practiced by contractors.
- *Working conditions are safe and hygienic* (ILO Convention C155)
Contractors must take adequate steps to provide safe and hygienic working environments. Additionally workers safety must be a priority and adequate steps must be taken to prevent accidents and injury to health associated with or occurring in the course of work.
- *Working hours are not excessive* (ILO Convention C1 & C14)
Contractors must ensure that working hours comply with national law and international standards. A working week of 7 days should not exceed 48 hours and employees must have one day off per week. Overtime shall be compensated, limited and voluntary.
- *Regular employment is provided* (ILO Convention C143)
All Work performed must be on the basis of a recognised employment relationship established through international conventions and national law. Contractors must protect vulnerable group's regular employment under these laws and conventions and must provide workers with a written contract.
- *Condition outside the workplace*
Property rights and traditional use of resources
In case of conflicts with local societies about the use of land or other natural resources, the parties, must through negotiations secure respect for individual and collective rights to areas and resources based on custom/practice. This also applies to cases where the rights are not formalised.

Marginalized groups

The production and sourcing of raw materials for production must not contribute to harm the livelihood of marginalized groups, e.g. by occupying large land areas or other natural resources the groups in question are dependent on.

International Humanitarian Law

Contractors linked to armed conflicts or operating in armed conflict settings shall respect civilian's rights under International Humanitarian Law and not be engaged in activities which directly or indirectly initiate, sustain, and/or exacerbate armed conflicts and violations of International

Humanitarian Law⁶. Contractors are expected to take a 'do no harm' approach to people affected by armed conflict.

Additionally, Contractors shall not be engaged in any other illegal activity.

Involvement in Weapon Activities

The Contracting Authority advocates for the Ottawa Convention against landmines and the Convention on Cluster Munitions against cluster bombs. Contractors shall not engage in any development, sale, or manufacturing of anti-personnel mines, cluster bombs or components, or any other weapon which feed into violations of International Humanitarian Law or is covered by the Geneva Conventions and Protocols.

Protection of the Environment

The Contracting Authority wishes to minimise the environmental damages applied to nature via our procurement activities and we expect our suppliers and contractors to act in an environmentally responsible manner. This involves respecting applicable national and international environmental legislation and acting in accordance with the Rio Declaration.

As a minimum contractors should address issues related to proper waste management, ensuring recycling, conservation of scarce resources, and efficient energy use.

Anti-Corruption

Corruption is by the Contracting Authority defined as the misuse of entrusted power for private gain and it includes bribery, fraud, embezzlement and extortion. The Contracting Authority holds a great responsibility to avoid corruption and ensure high standards of integrity, accountability, fairness and professional conduct in our business relations. Contractors are expected to have the same approach by undertaking good and fair business ethics and practices, take action to prevent and fight corruption, and abide by international conventions as well as international and national laws. To fight corruption and promote transparency, contractors who are confronted with corrupt practices are advised to file a complaint in the ORD Complaint Mechanism⁷.

A contractor's involvement in any form of corrupt practice during any stage of a selection process, in relation to the performance of a contract or in any other business context is unacceptable and will lead to the rejection of bids or termination of contracts.

Sexual Exploitation and Abuse

Contractors, their staff, sub-contractors and any other personnel engaged by the contractor, must not:

- Sexually exploit or sexually abuse any individual.
- Engage in any sexual activity with a child or children regardless of the age of majority or age of consent locally. A child is defined as being below 18 years of age. Mistaken belief in the age of a child is not a defence.

6. This includes pillage/looting which is the unlawful taking of private property for personal or private gain based on force, threats, intimidation, pressure and through a position of power accomplished due to the surrounding conflict.

- iii. Act in ways that may place a child at risk of abuse, including not giving due consideration to assessing and reducing potential risks to children as a result of implementing activities. Behaviours and actions that are prohibited include, but are not limited to, using inappropriate language or behaviour when dealing with a child or children, bullying and harassing a child verbally or physically, physical punishment, exposing a child to pornography including on-line grooming and trafficking. Whenever possible avoid being alone with a child.
 - iv. Consume, purchase, sell, possess and distribute any forms of child pornography.
 - v. Exchange money, employment, goods or services for sex, including sexual favours or other forms of humiliating, degrading or exploitative behaviour. This includes the buying of or profiting from sexual services as well as exchange of assistance that is due to right holders for sexual favours.
 - vi. Exploit the vulnerability of any target group in the context of development, humanitarian and advocacy work, especially women and children, or allow any person/s to be put into compromising situations. Never abuse a position to withhold development or humanitarian assistance, or give preferential treatment; in order to solicit sexual favours, gifts, payments of any kind, or advantage.
 - vii. Engage in sexual relationships with members of crisis-affected populations given their increased vulnerability and since such relationships are based on inherently unequal power dynamics and undermine the credibility and integrity of aid work.
- C87, Freedom of Association and Protection of the Right to Organise Convention, 1948; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C087>
 - C98, Right to Organise and Collective Bargaining Convention, 1949; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C098>
 - C29, Forced Labour Convention, 1930; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C029>
 - C105, Abolition of Forced Labour Convention, 1957; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C105>
 - C131, Minimum Wage Fixing Convention, 1970; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C131>
 - C100, Equal Remuneration Convention, 1951; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C100>
 - C111, Discrimination (Employment and Occupation) Convention, 1958; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C111>
 - The UN Convention on the Elimination on All Forms of Discrimination against Women 1979; <http://www.un.org/womenwatch/daw/cedaw/text/econventi on.htm>
 - C1, Hours of Work (Industry) Convention, 1919; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C001>
 - C14, Weekly Rest (Industry) Convention, 1921; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C014>
 - C143, Migrant Workers (Supplementary Provisions) convention, 1975; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C143>
 - C155, Occupational Safety and Health Convention, 1981; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C155>

List of International Conventions and Treaties covered by this Code of Conduct for Contractors

- UN Universal Declaration of Human Rights, 1948; <http://www.un.org/en/documents/udhr/index.shtml>
- Un Guiding Principles on Business and Human Rights, 2011; http://www.ohchr.org/Documents/Publications/GuidingPrinciplesBusinessHR_EN.pdf
- Geneva Conventions I-IV, 1949 and additional Protocols; <http://www.icrc.org/eng/war-and-law/treaties-customary-law/geneva-conventions/index.jsp>
- ILO Declaration on Fundamental Principles and Rights at Work, 1998; <http://www.ilo.org/declaration/lang-en/index.htm> and http://www.ilo.org/wcmsp5/groups/public/---ed_norm/---declaration/documents/publication/wcms_095898.pdf
- UN Child Convention on the Rights of the Child, 1990; <http://www2.ohchr.org/english/law/crc.htm>
- C182, Worst Forms of Child Labour Convention, 1999; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C182>
- C138, Minimum Age Convention, 1973; <http://www.ilo.org/ilolex/cgi-lex/convde.pl?C138>
- The Rio Declaration on Environment and Development, 1992; <http://www.unep.org/Documents/Multilingual/Default.asp?DocumentID=78&ArticleID=1163&l=en>
- The Ottawa Convention, 1997; http://www.apminebanconvention.org/fileadmin/pdf/mbc/text_status/Ottawa_Convention_English.pdf
- The Convention on Cluster Munitions, 2007; <http://www.clusterconvention.org/files/2011/01/C onvention-ENG1.pdf>