

RFQ No: NACNRO11042021

Request for Quotations

Supply of Stationary Kit for NAC Badakhshan, Afghanistan

Issue Date: April 11, 2020

Closing Date: April 18, 2020

Closing Time: 4:30 PM Kabul, Afghanistan Standard Time

Norwegian Afghanistan Committee

North Regional Office

Imam Bokhari Street, Shar –e- Naw

Faizabad, Badakhshan

1. Introduction:

The Norwegian Afghanistan Committee (NAC)

Norwegian Afghanistan Committee was established in 1980 as a member-based solidarity organization. The NAC is doing development and humanitarian work in Afghanistan and information and advocacy in Norway. Through our focus on rural development (education, agriculture and sustainable economic development, civil society, governance and health), disaster risk reduction and management, and the education of female health care providers, we strive to improve the quality of life of Afghans in rural and remote communities. The aim of the NAC is to contribute to the development of an Afghanistan free of poverty where equality, democracy, human rights and respect for diversity serve as the basis for political action and development.

2. Summary of acquisition:

NAC (Norwegian Afghanistan Committee) is seeking qualified vendors to provide the bellow mentioned materials to Badakhshan Province; all interested bidders who have similar experience in supply of bellow mentioned items are invited to bid.

3. Scope of work/Specification:

The selected vendor shall supply and deliver the bellow mentioned materials to:

1. NAC Stock New City Faizabad, Badakhshan province Afghanistan.

Delivery to: NAC Stock New City Faizabad, Badakhshan province Afghanistan

Item	Unit/Quantity	Specification
School Bag بکس مکتب	۲۰۰Pcs عدد	مطابق شکل ضمیمه
Pen Bag قلم دانی	۳۵۰۰ Pcs عدد	مطابق شکل ضمیمه
Pencil پینسل	۳۵۰۰ Pcs عدد	اصلی
Color pencil پینسل رنگ	3500Doze درجن	در جن ۱۲ دانه ای مطابق شکل
Alphabet Book کتاب الفبا	۳۵۰۰Boog کتاب	مطابق شکل ضمیمه

Sample of Stationary Kit



Service / Product delivery and payment Terms:

- **Payment method:** The supplier will be paid through wire transfer or cheque after satisfactory delivery of products specified above and technical confirmation by the related department. (No advance payment to the vendors).
- **Delivery time line:** ASAP (please mention the delivery date in your quotation).
- **Mode of Shipment:** The supplier should bear the transportation, Loading and offloading cost of materials to:
NAC Stock New City Faizabad, Badakhshan province Afghanistan.

2. Terms of Contract:

- Vendors (locally registered) must quote price in Afghani.
- The NAC shall deduct the applicable tax (**currently 2%**) on any contract as required by Afghan Law and will make the direct deposit to the Da Afghanistan Bank if supplier cannot provide the registration certificate or the registered certificate are against to their business. If still awarded for the contract in this case (**7% tax**) will be deducted from the total amount of contract and will be deposit to the Da Afghanistan Bank.
- Copy of AISA license
- Your quotation will be accepted and payment will be proceeding as per your business title.
- No advance will be paid by NAC.
- NAC reserves the right to cancel this process without further notice to the vendors.
- NAC reserves the right to vary the quantity of goods, by up to a maximum of thirty percent of the total offer, without any change in the unit price or other terms and conditions.
- Please be informed that NAC is not bound to accept any quotation, nor award a contract or purchase order, nor be responsible for any cost associated with suppliers' preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
- NAC encourages every prospective supplier to prevent and avoid conflicts of interest, by disclosing to NAC if you, or any of you affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFQ.
- NAC implements a zero tolerance on fraud and other prescribed practices, and is committed to preventing, identifying and addressing all such acts and practices against NAC.

6. Time Frame:

Announcement of RFQ	April 11, 2021
Last date for submission of quotation	April 18, 2021 4:30 PM
Evaluation of quotations (RFQ) and identification of vendor	April 20, 2020
Agreement with selected Vendor	April 21, 2020

7. Submission of offers:

The sealed quotations should be submitted on or before 16:30 (Kabul Time) April 18, 2021 to the following addresses:

Norwegian Afghanistan Committee, Kabul Office, Nawai Watt Street # 3, House # 294, Shar-e-Naw, Kabul Afghanistan.

Contact No: +93790 69 82 04

Badakhshan Province, New City Faizabad, Imam Bukhari Street, NAC office.

Contact No: +93 790 69 8272 / +93 790 69 82 55

8. Required Documents along with the Quotation:

1. Valid registration certificates
2. Self-declaration that you are not in any excluded or black list parties/vendors/suppliers.
3. Completed and signed declaration for vendors - child labor 2014-03 (Can be found at NAC Webpage, procurement portal).

Please contact us if you have any query regarding this RFQ

Thank you and we look forward to receiving your quotation.



Office: NRO

Request for Quotations (RFQ)

To: All Interested

RFQ#12042021

From: NAC

Date: 12/04/2021

Title: Stationary / Please stamp all document

NAC (Norwegian Afghanistan Committee) invites you to submit your quotation for supplying the following items:

No	Item Name and Description	Unit	Quantit	Unit Price	Total	Remarks/W warra	Delivery T	Quantity availa
				AFN	AFN			
1	School Bag بکس مکتب	عدد	۲۰۰					
2	Pen Bag قلم دانی	عدد	۳۵۰۰					
3	Pencil پینسل اصلی	عدد	۳۵۰۰					
4	Color pencil پینسل رنگه	درجن	۳۵۰۰					
5	Alphabet Book کتاب الفبا	کتاب	۳۵۰۰					
Total Amount								

Terms and Conditions:

The Quotations must be at NAC Badakhshan Office with the RFQ Referencing number, not later than / /2020

1. NAC will inform the bidders of the results of the bidding after a considerable time from the bid closing date.
2. Any clarifications required concerning the table of the terms and conditions stated in this RFQ should be addressed to the NAC prior to the submission of the RFQ on the closing date.
3. Any RFQ that has white out on the document will be excluded from the bidding. Please cross out and initial any error.

Note:

The following terms and conditions are to be considered strictly, while offering quotation.

1.
Delivery Period in Days
2. Terms of Delivery
3. Terms of Warranty
4. Validity of Quotations (Date) / /
5. Due pay or undue (Terms of payment)
6. After sell service

Offer: _____

Title: _____

Signature & Stamp: _____

Contact Number: _____

Address: _____