زنان برای زنان افغان
ښځې د افغان ښځو لپاره
WOMEN FOR AFGHAN WOMEN

TENDER SUMMARY LETTER

WAW Main Office
Kart-e-Char Street 2 (Taraki Street)
West of Khatamul Nabeyen University
House No 07
Kabul Afghanistan

To: Bidders

From: Women for Afghan Women (WAW)

Title: Provision of Transportation Services of Non Food Items (NFIs) in Afghanistan all Provinces and its districts.

RFQ#: WAW-RFQ-KBL-0213

Issuance Date: April 01, 2021 at 10AM. (Afghanistan local time).

Pre-Bid Meeting: April 18, 2021 at 10AM. (Afghanistan local time).

Closing Date for Quotation: April 20, 2021 at 10AM. (Afghanistan local time).

Dear Bidders:

Women for Afghan Women - is a not for profit, non-governmental organization (NGO) whose mission is a grassroots, civil society organization; our mission is dedicated to securing and protecting the rights of disenfranchised Afghan women and girls in Afghanistan, particularly their rights to develop their individual potential, to self-determination, and to be represented in all areas of life: political, social, cultural and economic. We advocate for women's rights and challenge the norms that underpin gender-based violence wherever opportunities arise to influence attitudes and bring about change.

Interested and eligible suppliers are invited to submit their completed TENDER DOSSIERS for review. The tender dossier consists of the following information that must be reviewed and completed by each applicant.

Collection of RFQs:

The latest date for the collection of the Tender Dossier is 20 April, 2021 10:00 AM. (Afghanistan local time). The tender dossier should be collected from The Logistics department WAW Main Office House # 07 Street # 2 (Taraki Street) West of Khatamunnabiyen University Karte 4 and also Supplier can download the Tender Dossier from ACBAR website (www.acbar.org).

Quotations Submission Date and Location:

All application documentation should be submitted in English language in a sealed and stamp envelope. The name of the supplier and the reference number of the tender process should be written on the outside of the envelope with attention to WAW-HQ Office Logistic department. WAW anticipates selection of the winning tender by as soon as possible.

If you have any question or need further clarification please contact on our office address, stated above or email Procurement@womenforafghanwomen.org

Bid Opening Session:

The opening session will be conducted in as soon as possible.

Question Asking Date
Questions may be submitted no later than **18 April, 2021 (Kabul, Afghanistan local time)**. Bidders are invited to address questions to the procurement department via email: Procurement@womenforafghanwomen.org. No questions will be answered over the phone or in person; all questions must be submitted in writing. All questions received will be compiled into one list, answered, and emailed to all vendors who have confirmed interest in bidding. **Bidders must insert in the subject line of their email the full RFQ Number and Name (e.g.** Provision of Transportation Services of Non Food Items (NFIs) in Afghanistan all Provinces and its districts **RFQ No: WAW-RFQ-KBL-0213)**

I. **Bidder's Agreement with Terms and Conditions –** The completion of all RFQ requirements in accordance with the instructions in this RFQ and submission to Women for Afghan Women of a quote will constitute a **Framework Agreement (Fixed metric 5, 10, 15, 20 Tones Price for up to end year 2021 with possibility of extension)** and indicate the Bidder's agreement to the terms and conditions in this RFQ and any attachments hereto. Women for Afghan Women reserves the right to award a purchase order without discussion and/or negotiation; however, Women for Afghan Women also reserves the right to conduct discussions and/or negotiations, which among other things may require Bidders(s) to revise its quote (technical and/or price. Issuance of this RFQ in no way obligates Women for Afghan Women to award a purchase order, nor does it commit Women for Afghan Women to pay any costs incurred by the Bidders in preparing and submitting the quote/Bid.

II. **Index of RFQ –** This RFQ is comprised in its entirety of the following sections and appendices:

Sections of RFQ
Section 1 Quotation Instructions
Section 2 Description of Goods
Section 3 Special Provisions
Section 4 Evaluation Criteria
Appendices
Appendix A: Price Quotation Declaration Letter
Appendix B: Bill of Quantities
Appendix C: Summary of Relevant Capability, Experience and Past Performance
Appendix D: Valid Business License/Certificates
Appendix E: Financial Report (Bank Statement)
Appendix F: Supplier questionnaire
Appendix G: Scope of Work

III. **Composition of Quote –** Bidders shall submit their quotes/bids for items detailed in Appendix A, B, C, D, E, F & G Detailed Cost Breakdown/Bill of Quantities. The quote will consist of Appendix A through G (see above).

SECTION 1 – QUOTATION/BIDS INSTRUCTIONS / ADDITIONAL INFORMATION

The Bidders shall submit its best price offer/quotation as per the following requirements:

1. Quotation Cover Letter signed by a person authorized to sign on behalf of the Bidders. Use the template in Appendix A.

2. All Prices shall be quoted in **Afghani** complete services, inclusive of all taxes; all charges for service contingent to the work.
3. Women for Afghan Women Payment terms: First week of the next month to the bank account of the supplier.
4. Bid validity: Net 60 days from date of submission.
5. Women for Afghan Women will not award a contract to an organization without AISA/Ministry of Commerce Business license. The valid AISA/Ministry of Commerce Business License must be attached to the quotation.

SECTION 2 – DESCRIPTION OF GOODS OR SERVICES REQUESTED

Please refer to Appendix A, B, C, D, E, F & G attached list and specifications of items required.

SECTION 3 – SPECIAL PROVISIONS

The below provisions will be incorporated into any purchase order (Waybill or GRN) issued by Women for Afghan Women.

3.1. Government Withholding Tax

Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, Women for Afghan Women is required to withhold "contractor" taxes from the gross amounts payable to all Afghan for-profit subcontractors/vendors. In accordance with this requirement, Women for Afghan Women shall withhold two percent (2%) tax from all gross invoices to Afghan subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce license. For subcontractors/vendors without active AISA or Ministry of Commerce license, individual vehicle suppliers are exempted From Afghanistan Tax Law.

Before signing of this Agreement, the bidder/supplier will provide a copy of the organization's AISA or Ministry of Commerce license and TIN (Tax Identification Number). Amounts deducted from the invoices will be forwarded to the Ministry of Finance (MOF) Tax Division credited to the firm's TIN. Records of payments to the MOF shall be maintained on file with Women for Afghan Women.

3.2 Penalty Charges

If the bidder/supplier fails to deliver the specified NFIs within the date stipulated, Women for Afghan Women shall, without prejudice to its other remedies under the framework agreement price, deduct a sum equivalent to stated out in Appendix G as part of Scope of Work.

3.3 Source, Origin and Nationality

The bidder/supplier may not supply any goods or services manufactured in or shipped from the following countries: Cuba, Iraq, Iran, Laos, Libya, North Korea, or Syria.

3.4 Delivery Condition

The agreed services should be delivered after the framework agreement issued by Women for Afghan Women.

3.5 Inspection

Women for Afghan Women shall have reasonable time to time, after delivery, to inspect the service and NFIs, and to reject acceptance in not conforming to the specifications of this framework agreement and offer.

3.6 Bid Security Deposit

The Interested suppliers/bidders must freeze an amount of total 150,000 AFN in their bank accounts by name of WAW as Bid guarantee and submit the bank bid guarantee letter to WAW while submitting the offer hard copy sealed and stamped.

3.7 Performance Guarantee

The winner bidder/supplier is strongly required to submit amount of 300,000 AFN cash and/or freezing in a refisted bank as performance guarantee up to end of agreement and at the end of agreement or at the cancelation of agreement the performance guarantee will be return to the contractor as per condition and situation of cancellation cause.

SECTION 4 - EVALUATION CRITERIA

All quotations received in response to this solicitation will be evaluated or scored (if Applicable) by evaluation factors. The framework agreement shall be awarded on a best value basis. The following factors shall be used to evaluate offers:

1. **Technically Acceptable:** Women for Afghan Women will evaluate each bidder on its expertise and specification described in the bill of quantity.

2. **Cost –** Women for Afghan Women will consider the 5, 10, 15 and 20 MTs cost of the bid compared to the deliverables and with the bids received from other bidders and market prices. An analysis of cost reasonableness and competitiveness will be conducted on all bids received.

3. **Door to Door Delivery Timeline –** Women for Afghan Women will consider and will give priority to those vendors/contractors, capable of Door to Door delivery**.**

4. **Past performance -** The bidders shall include complete details on past activities of similar scope and size, using the format provided in *Appendix D*, and supplemented with letters of reference. Also, the bids will be evaluated for current and previous presence and experience.

5. **Financial Report-** Bidders are required to submit their financial report/Bank Statement for last three years (2018, 2019 and 2020), respectively.

EVALUATION CRITERIA	SCORE
Technically /Past Experience	64
Cost / breakdown	30
Financial Turnover (3 years)	6

The Bidders must score at least 40 to be considered as qualified bidder.

APPENDIX A

Price Quotation Declaration Letter
[On Letterhead]

<Insert date>

TO: Women for Afghan Women (WAW)
Procurement Department

Ladies and Gentlemen:

We, the undersigned, offer to provide the **Request for Quotation - RFQ # WAW-RFQ-KBL-0213 Provision of Transportation Services of Non Food Items (NFIs) in Afghanistan all Provinces and its districts.** in accordance with your Request for Quotation dated <Insert date> and our Proposal (Technical and Financial). Our attached quotation is for the sum of <Sum in Words (AFN Sum in Figures) >.

Our quotation shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the quotation ( ).

We understand you are not bound to accept any quotation you receive.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Appendix B - Detailed Bill of Quantity

Vendor will deliver the below required item on time and per the provided specification

PRIMARY WAREHOUSES - TRANSPORTATION ROUTES										
No	*From*	*To*	*5 MT Closed Truck*		*10 MT Closed Truck*		*15 MT Closed Truck*		*20 MT Closed Truck*	
			Offered Cost Per Trip	*Estimate Delivery time to the Final Destination*	***Offered Cost Per Trip***	*Estimate Delivery time to the Final Destination*	***Offered Cost Per Trip***	*Estimate Delivery time to the Final Destination*	***Offered Cost Per Trip***	*Estimate Delivery time to the Final Destination*
Lot # 1 KABUL PRIMARY WAREHOUSE - TRANSPORTATION ROUTES										
1	Kabul	Ashterlay								
2	Kabul	Badakhshan								
3	Kabul	Baghlan								
4	Kabul	Bagram center								
5	Kabul	Bagram, Chaikal Rabat								
6	Kabul	Bagrami of Kabul								
7	Kabul	Bamyan								
8	Kabul	Bermal Paktika								
9	Kabul	Behsud 1								
10	Kabul	Behsud 2								
11	Kabul	Char Asyab								
12	Kabul	Charikar								
13	Kabul	Daikundi								
14	Kabul	Dar-e-Chasht in Yakawlang II								
15	Kabul	DehSabz								
16	Kabul	Gardez								
17	Kabul	Ghazni City								
18	Kabul	Ghazni Jaghato								
19	Kabul	Ghazni Joghori								
20	Kabul	Ghorband(Siagerd)								
21	Kabul	Guldara								
22	Kabul	Herat								

23	Kabul	Istalif								
24	Kabul	Ishkamish								
25	Kabul	Jawzjan								
26	Kabul	Jabalsaraj								
27	Kabul	Jaji Ali khiel (Paktia Province)								
28	Kabul	Jalalabad								
29	Kabul	Kalakan								
30	Kabul	Kandahar								
31	Kabul	Kapisa								
32	Kabul	Kapisa, Nejrab district								
33	Kabul	Khaki Jabbar								
34	Kabul	Khoshi Logar								
35	Kabul	Khost, Matun								
36	Kabul	Khost, Spera district								
37	Kabul	Khost, Gurboz district								
38	Kabul	Khost, Alishir district								
39	Kabul	Khost, Mutan, Darai village								
40	Kabul	Khost Lakan district								
41	Kabul	Khost, Shamal District								
42	Kabul	Khost, Tani District								
43	Kabul	Khost, Mandozai District								
44	Kabul	Konduz								
45	Kabul	Konduz Qalaizal								
46	Kabul	Konduz, Dasht Archi								
47	Kabul	Konduz, Imamsaheb								
48	Kabul	Khidir (Bamyan Region)								
49	Kabul	Lal wa Sarjungle								
50	Kabul	Logar, Azar district								
51	Kabul	Miramor								
52	Kabul	Maidan Shahr								
53	Kabul	Mazar								
54	Kabul	Mir Bacha Kot								
55	Kabul	Moh Agha ,logar								
56	Kabul	Musayie								

57	Kabul	Nirkh								
58	Kabul	Nirkh, Badam village								
59	Kabul	Nirkh, Deh Afghanan village								
60	Kabul	Punjab								
61	Kabul	Parwan								
62	Kabul	Parwan Shinwari								
63	Kabul	Paghman								
64	Kabul	Panjsher								
65	Kabul	Puli Alam,logar								
66	Kabul	Pulikhumri								
67	Kabul	Qarabagh (kabul)								
68	Kabul	Shahristan (Bamyan Region)								
69	Kabul	Sayghan								
70	Kabul	Sharana (Paktika Province)								
71	Kabul	Sang Takht								
72	Kabul	Sheikh Meran								
73	Kabul	Salang								
74	Kabul	Sarobi								
75	Kabul	Shakardara								
76	Kabul	Shekh Ali								
77	Kabul	Shinwari								
78	Kabul	Surkhi Parsa								
79	Kabul	Takhar								
80	Kabul	Taloqan								
81	Kabul	Urgon, Paktika								
82	Kabul	Faryab								
83	Kabul	Tagab (through Mahiper)								
84	Kabul	Tagab (through Lattaband)								
85	Kabul	Tagab (through Kapisa)								
86	Kabul	Waras								
87	Kabul	Yakawlang								
88	Kabul	Zaquam Khil logar								
89	LTS Office	Kabul district 1								

90	LTS Office	Kabul district 2								
91	LTS Office	Kabul district 3								
92	LTS Office	Kabul district 4								
93	LTS Office	Kabul district 5								
94	LTS Office	Kabul district 6								
95	LTS Office	Kabul district 7								
96	LTS Office	Kabul district 8								
97	LTS Office	Kabul district 9								
98	LTS Office	Kabul district 10								
99	LTS Office	Kabul district 11								
100	LTS Office	Kabul district 12								
101	LTS Office	Kabul district 13								
102	LTS Office	Kabul district 14								
103	LTS Office	Kabul district 15								
104	LTS Office	Kabul district 16								
105	LTS Office	Kabul district 17								
106	LTS Office	Kabul district 18								
107	LTS Office	Kabul district 19								
108	LTS Office	Kabul district 20								
109	LTS Office	Kabul district 21								
110	LTS Office	Kabul district 22								
111	Bamyan	Kabul								
112	Gardez	Kabul								
113	Ghazni City	Kabul								
114	Herat	Kabul								
115	Jalalabad	Kabul								
116	Kandahar	Kabul								
117	Khost	Kabul								
118	Maidan Shar	Kabul								
119	Mazar	Kabul								
120	Moh Agha	Kabul								
121	Puli Alam	Kabul								
122	Pulikhumri	Kabul								
123	Khushi	Kabul								
124	Khost	Khost, Spera district								

125	Khost	Khost, Gurboz district								
126	Khost	Khost, Alishir district								
127	Khost	Gulan, Gurbuz District								
128	Khost	Khost, Mutan, Darai village								
129	Khost	Khost Lakan district								
130	Khost	Khost, Shamal District								
131	Khost	Khost, Tani District								
132	Khost	Khost, Mandozai District								
133	Khost	Bermal Paktika								
134	Khost	Urgon Paktika								
135	Khost	Jalalabad								
136	Gardez	Urgon Paktika								
137	Gardez	Bermal Paktika								
138	Gardez	Khost								
139	Kabul	Baghlan, Gozargah e Noor								

Lot # 2 HERAT PRIMARY WAREHOUSE – TRANSPORTATION ROUTES

1	Herat	Kohsan								
2	Herat	Ghoryan								
3	Herat	Shagufan								
4	Herat	Kahdestan								
5	Herat	Zangan								
6	Herat	Karizak								
7	Herat	Pol-e-Manardar								
8	Herat	Ordu Bagh								
9	Herat	Naw Abad								
10	Herat	Shaidayee clinic								
11	Herat	Shaidayee - police check point								
12	Herat	Shahrak-e-Sabz - IDP camp								
13	Herat	Shaidayee -regression erea								

14	Herat	Dahane Kamar Kalaqh								
15	Herat	Tank-e-Ariya								
16	Herat	Qowaye Char area								
17	Herat	Ghaibatan village								
18	Herat	Torkaman township								
19	Herat	Camp Ansar								
20	Herat	ARAA Office دفتر انصاری								
21	Herat	Boland Shahi village								
22	Herat	Azim Abad village								
23	Herat	Raza township								
24	Herat	Dash khana village								
25	Herat	Afzal Abad village								
26	Herat	Emam Fakhr township								
27	Herat	Rabat Abdullah village								
28	Herat	Qader Abad village								
29	Herat	Wahdat village								
30	Herat	Delqarar village								
31	Herat	Farrashan village								
32	Herat	Hosain Kot village								
33	Herat	Zandajan								
34	Herat	Islam Qala								
35	Islam Qala	Herat								
36	Herat	Obe								
37	Herat	Chesht-e-Sharif								
38	Herat	Karokh								
39	Herat	Koshk-e-Kohna								
40	Herat	Turghundi								
41	Herat	Ziaratja								
42	Herat	Koshk-e-Rabat Sange								
43	Herat	Golran								
44	Herat	Enjil								
45	Herat	Gozara								
46	Herat	Pashtun Zarghon								

47	Herat	Shendand								
48	Herat	Adraskan								
49	Herat	Farah								
50	Farah	Herat								
51	Herat	Posht-e-Rod								
52	Herat	Poshta Koh								
53	Herat	Bala Bluk								
54	Herat	Qala Now								
55	Qala Now	Herat								
56	Herat	Dare Bum								
57	Herat	Qadis								
58	Herat	Morghab								
59	Herat	Ghormach								
60	Herat	Jawand								
61	Herat	Abkamari								
62	Herat	Chaghcharan								
63	Chaghcharan	Herat								
64	Herat	Lal Wa Sarjangal								
65	Herat	Shahrak								
66	Herat	Dolaina								
67	Herat	Zaranj								
68	Zaranj	Herat								
69	Herat	Kabul								
70	Kabul	Herat								
71	Herat	Kandahar								
72	Kandahar	Herat								
73	Herat	Jalal Abad								
74	Jalal Abad	Herat								
75	Herat	Mazar-e-Sharif								
76	Mazar-e-Sharif	Herat								

Lot # 3 JALALABAD PRIMARY WAREHOUSE - TRANSPORTATION ROUTES

1	Jalalabad	Behsud- بیهسود								
2	Behsud بیهسود	Jalalabad City								
3	Jalalabad	Rodat- رودات								
4	Jalalabad	Kot- کوت								
5	Jalalabad	Batikot- بتیکوت								
6	Jalalabad	Kama- کامه								
7	Jalalabad	Chaperhar-چپرهار								
8	Jalalabad	Sorkhurod-سرخرود								
9	Sorkhurod-سرخرود	Jalalabad City								
10	Jalalabad	Goshta-گوشته								
11	Jalalabad	Lalpora- لعل پوره								
12	Jalalabad	Momandara- مومندره								
13	Jalalabad	Ghanikhil-غنی خیل								
14	Jalalabad	Shinwari-شینواری								
15	Jalalabad	Nazyan-نازیان								
16	Jalalabad	Dor Baba-دوربابا								
17	Jalalabad	Achen-آچین								
18	Jalalabad	Da -e- Bala-ده بالا								
19	Jalalabad	Pacheragam-پچیراگام								
20	Jalalabad	Khugyani- خوگیانی								
21	Jalalabad	Shirzad- شیرزاد								
22	Jalalabad	Hsarak- حسارک								
23	Jalalabad	Kuz Kunar- کوزکنر								
24	Jalalabad	Dara -e- Noor- دره نور								
25	Jalalabad	Kunar Asad abad-کنراسدآباد								
26	Jalalabad	Khus Kunar-خاص کنر								

27	Jalalabad	Sawkai-خوکی								
28	Jalalabad	Narang-نرنگ								
29	Jalalabad	Narai-ناړی								
30	Jalalabad	Ghazibad غذیباد								
31	Jalalabad	Dangam-دنگام								
32	Jalalabad	Marawara- مره وره								
33	Jalalabad	Sarkanai-سرکانی								
34	Jalalabad	Peach- پیچ								
35	Jalalabad	Manogai-مانوگی								
36	Jalalabad	Noorgal-نورگل								
37	Jalalabad	Chapah Dara-چپه دره								
38	Jalalabad	Asmar-اسمار								
39	Jalalabad	Watapurوثه بور								
40	Jalalabad	Shigal-شیگل								
41	Jalalabad	Nuristan-نورستان								
42	Jalalabad	Wama-وامه								
43	Jalalabad	Waygal-واگل								
44	Jalalabad	Mandawal-مندوال								
45	Jalalabad	Kamdish-کامدیش								
46	Jalalabad	Bargai Matal-برگی متال								
47	Jalalabad	Duab- دواب								
48	Jalalabad	Parun-بارون								
49	Jalalabad	Nurgram-نورگرام								
50	Jalalabad	Qarghayee-قرغه یی								
51	Jalalabad	Mahterlam-مهترلام								
52	Jalalabad	Alishang-علی شنگ								
53	Jalalabad	Aliangar-علی اینگار								
54	Jalalabad	Bad Pakhat-باد پخت								
55	Jalalabad	Dawlat Sha-دولت شاه								
56	Jalalabad	Khost city خوست								
57	Jalalabad	Gurboz Khost گوربوز								

		خوست								
58	Jalalabad	Bermal Paktika برمل پکتیکا								
59	Jalalabad	Urgon Paktika اورگون پکتیکا								
60	Jalalabad	Sharana Paktika شرنه پکتیکا								
61	Jalalabad	Khost, Spera district								
62	Jalalabad	Khost, Tani District								
63	Jalalabad	Khost, Alishir district								
64	Jalalabad	Gardez گردیز								
65	Jalalabad	Kabul-کابل								
66	Jalalabad	Kandahar- کندهار								
67	Jalalabad	Herat-هرات								
68	Jalalabad	Mazar -e- Sharif- مزارشریف								
69	Kabul کابل	Jalalabad جلال آباد								
70	Mazar مزار	Jalalabad جلال آباد								
71	Kandahar کندهار	Jalalabad جلال آباد								
72	Herat هرات	Jalalabad جلال آباد								
73	Kabul کابل	Herat-هرات								
74	Kabul کابل	Kandahar- کندهار								
75	Kabul کابل	Mazar -e- Sharif- مزارشریف								
76	Kabul کابل	Khost city خوست								
77	Kabul کابل	Bermal Paktika برمل پکتیکا								
78	Kabul کابل	Sharana Paktika شرنه پکتیکا								
79	Kabul کابل	Gardez گردیز								
80	Kabul کابل	Khost, Spera district								
81	Kabul کابل	Khost, Tani District								
82	Kabul کابل	Khost, Alishir district								
83	Kabul کابل	Bamyan بامیان								
84	Kabul کابل	Ghazni غزنی								
85	Kabul کابل	Kunduz کندز								
86	Kabul کابل	Urgon Paktika اورگون پکتیکا								

87	Khost خوست	Jalalabad								

Lot # 4 KANDAHAR PRIMARY WAREHOUSE - TRANSPORTATION ROUTES

1	Kandahar	Zary Dasht								
2	Kandahar	Daman								
3	Kandahar	Kandahar Airport								
4	Kandahar	Spin Boldak								
5	Kandahar	Takhtapul								
6	Kandahar	Arghandab (District)								
7	Kandahar	Maiwand (District)								
8	Kandahar	Panjway(Mar-Ghar)								
9	Kandahar	Lashkargah								
10	Kandahar	Dilaram								
11	Kandahar	Zaranj								
12	Kandahar	Qalat(Zabul)								
13	Kandahar	Shajoy (Zabul)								
14	Kandahar	Trinkot(Urozgan)								
15	Kandahar	Kabul								
16	Kandahar	Gardaz								
17	Kandahar	Heart								
18	Kandahar	Jalalabad								
19	Kandahar	Mazar								
20	Kandahar	Ghazni								
21	Kandahar	Gharishk								
22	Kandahar	Badghees Qali Naw								
23	Lashkargah	Girishk								
24	Girishk	Lashkargah								
25	Spin Boldak	Kandahar								
26	Lashkargah	Kandahar								
27	Dilaram	Kandahar								
28	Zaranj	Kandahar								
29	Qalat(Zabul)	Kandahar								

30	Shajoy (Zabul)	Kandahar								
31	Trinkot(Urozgan)	Kandahar								
32	Kabul	Kandahar								
33	Gardaz	Kandahar								
34	Herat	Kandahar								
35	Jalalabad	Kandahar								
36	Mazar	Kandahar								
37	Ghazni	Kandahar								
38	Gharishk	Kandahar								
39	Kandahar	Musa Qala Hilmand								
40	Kandahar	Sangin								
41	Kandahar	Kajaki								
42	Kandahar	Washir								
43	Kandahar	Nawzad								
44	Kandahar	Nad Ali								
45	Kandahar	Khas Ruzgan								
46	Kandahar	Dih Rawat								
47	Kandahar	Chora								
48	Kandahar	Shahri Safa								
49	Kandahar	Khost								
50	Kandahar	Khashrod								
51	Kandahar	Uruzgan New Route								
52	Uruzgan New Route	Kandahar								

Lot # 5 MAZAR-e-SHARIF PRIMARY WAREHOUSE - TRANSPORTATION ROUTES

1	Mazar	Mazar city								
2	Mazar	Balkh with villages								
3	Mazar	Chahar Bolak with villages								
4	Mazar	Charkent with villages								
5	Mazar	Chimtal with villages								
6	Mazar	Dawlatabad with villages								

7	Mazar	Dihdadi with villages								
8	Mazar	Kaldar with villages								
9	Mazar	Khulm with villages								
10	Mazar	Kishindeh with villages								
11	Mazar	Marmol with villages								
12	Mazar	Nah-e-Shahi with villages								
13	Mazar	Sholgara with villages								
14	Mazar	Shortepa with villages								
15	Mazar	Zari with villages								
16	Mazar	Sheberghan City								
17	Mazar	Aqcha with villages								
18	Mazar	Darzab with villages								
19	Mazar	Faizabad with villages								
20	Mazar	khamyab with villages								
21	Mazar	Khaniqa with villages								
22	Mazar	Khowja Duku with villages								
23	Mazar	Mardyan with villages								
24	Mazar	Mingajik with villages								
25	Mazar	Qarqin with villages								
26	Mazar	Qush Tepa with villages								
27	Mazar	Saripul City								
28	Mazar	Bakhab with villages								
29	Mazar	Gosfandi with villages								
30	Mazar	Kohistanat with villages								
31	Mazar	Sangcharak with villages								
32	Mazar	Sayyad with Villages								
33	Mazar	Sozma Qala with villages								
34	Mazar	Maimana with villages								
35	Mazar	Almar with villages								
36	Mazar	Andkhoy with villages								
37	Mazar	Bilchiragh with villages								
38	Mazar	Dawlat-Abad with villages								
39	Mazar	Gurziwan with villages								

40	Mazar	Khani Chahar Bagh with villages								
41	Mazar	Khowja Sabz Posh with villages								
42	Mazar	Kohistan with villages								
43	Mazar	Pashton Kot with villages								
44	Mazar	Qaram Qul with villages								
45	Mazar	Qaysar with villages								
46	Mazar	Qurghan with villages								
47	Mazar	Shirin Tagan with villages								
48	Mazar	Ayback City								
49	Mazar	Dara-e-Suf Bala with villages								
50	Mazar	Dara-e-Suf Payeen with villages								
51	Mazar	Feroz Nakhchir with villages								
52	Mazar	Hazrat-e-Sultan with villages								
53	Mazar	Khuram & Sarbagh with villages								
54	Mazar	Ruyi-e-Doab with villages								
55	Mazar	Pulikhomry City								
56	Mazar	Andrab with villages								
57	Mazar	Baghlani Jadid with villages								
58	Mazar	Burka with villages								
59	Mazar	Dahane Ghori with villages								
60	Mazar	Dushi with villages								
61	Mazar	Khosta wa Fereng with villages								
62	Mazar	Khinjan with villages								
63	Mazar	Nahrin with villages								
64	Mazar	Tala Wa Barfak with villages								
65	Mazar	Pule Hesar with villages								
66	Mazar	Jelga with villages								
67	Mazar	De Salah with villages								
68	Mazar	Guzargahi Nor with villages								

69	Mazar	Kunduz with Villages								
70	Mazar	Ali Abad With Villages								
71	Mazar	Char Dara with Villages								
72	Mazar	Imam sahib With Villages								
73	Mazar	Khan Abad with villages								
74	Mazar	Qalay-e-Zal with villages								
75	Mazar	Archi with villages								
76	Mazar	Toluagan City								
77	Mazar	Dashte Qala with villages								
78	Mazar	Bangi with villages								
79	Mazar	Chah Ab with villages								
80	Mazar	Chall with villages								
81	Mazar	Darqad with villages								
82	Mazar	Farkhar with villages								
83	Mazar	Ishkamish with villages								
84	Mazar	Kalafgan with villages								
85	Mazar	Khowja Bahudin with villages								
86	Mazar	Khowja Ghar with villages								
87	Mazar	Rustaq with villages								
88	Mazar	Warsaj with villages								
89	Mazar	Yangi Qala with villages								
90	Mazar	Baharak with villages								
91	Mazar	Hazar Sumuch with villages								
92	Mazar	Faizabad city								
93	Mazar	Ishkashim with villages								
94	Mazar	Argo with villages								
95	Mazar	Baharak with villages								
96	Mazar	Shuda with villages								
97	Mazar	Jurm with villages								
98	Mazar	Khawhan with villages								
99	Mazar	Kishim with villages								
100	Mazar	Kuran wa Mujan with village								

101	Mazar	Ragh with villages								
102	Mazar	Shahri Buzurg with villages								
103	Mazar	Shighan with villages								
104	Mazar	Darwaz with villages								
105	Mazar	Wakhan with villages								
106	Mazar	Zebak with villages								
107	Mazar	Yaftal with villages								
108	Mazar	Yamgan with villages								
109	Mazar	Jalalabad								
110	Jalalabad	Mazar								
111	Mazar	Kandahar								
112	Kandahar	Mazar								
113	Mazar	Herat								
114	Herat	Mazar								
115	Maimana	Mazar								
116	Kunduz	Mazar								
117	Mazar	Kabul								
118	Kabul	Mazar								
119	Kunduz	Kabul								
120	Kabul	Herat								
121	Kabul	Kandahar								
122	Kabul	Jalalabad								
123	Kabul	Khost city								
124	Kabul	Bermal Paktika								
125	Kabul	Sharana Paktika								
126	Kabul	Gardez								
127	Kabul	Khost, Spera district								
128	Kabul	Khost, Tani District								
129	Kabul	Khost, Alishir district								
130	Kabul	Bamyan								
131	Kabul	Ghazni								
132	Kabul	Kunduz								
133	Kabul	Urgon Paktika								

Total	***5 MT Total***	***10 MT Total***	***15 MT Total***	***20 MT Total***
Total Lot 01:				
Total Lot 02:				
Total Lot 03:				
Total Lot 04:				
Total Lot 05:				
Grand Total:				

Appendix C

SUMMARY OF RELEVANT CAPABILITY, EXPERIENCE AND PAST PERFORMANCE

Include projects that best illustrate your experience relevant to this (RFQ) or similar activities, sorted by decreasing order of completion date.

Projects should have been undertaken in the past three years. Projects undertaken in the past Five years may be taken into consideration at the discretion of the evaluation panel.

Item #	Project Title and Description of Activities	Location Province/District	Client Name/ Email /Tel #	Cost in US$/AFN	Start Dates	End Dates	Completed on Schedule (Yes/No)	Subcontractor or Prime Contractor?
1								
2								
3								
4								
5								
6								
7								
8								

APPENDIX D
BUSINESS LICENSE/CERTIFICATE

License

Please Attach

APPENDIX E

Financial Report/Bank Statement for last three years

Please Attach

APPENDIX F

SUPPLIER QUESTIONNAIRE

The information provided in response to this questionnaire will be held confidential by WAW for use only in Supplier Evaluation and not disclosed to any outside party without your prior written consent.

Please provide the following information:

1. Name of supplier	
2. Address of supplier	
3. Contact name	
4. Telephone number	
5. Mobile number	
6. Email address	
7. Website address	
8. What are your opening hours/days?	
9. Company registration number	
10. Year of company registration	
11. Please attach company registration documentation	
12. Annual turnover of your company	
13. Number of employees in your company	
14. Name of bank	
15. Bank details	
16. What products and services do you supply?	
17. Are you able to provide samples of your goods?	
18. What warranties/repair services do you offer?	
19. What storage or stock capacity do you have?	
20. Please provide references of other aid agency customers you have supplied with goods or services.	
21. Do you have a health and safety policy?	

It should be noted that the answers you provide to this questionnaire might influence your potential relationship with WAW. Following completion, signature, and submission of this questionnaire any subsequent changes must be submitted to WAW in writing immediately.

APPENDIX F
Scope of Work

SECTION 1: GENERAL TERMS AND CONDITIONS

Introduction

Women for Afghan Women Organization (WAW) is Implementing Logistics and Technical Support to UNHCR Operation in Afghanistan (LTS) to The United Nations High Commissioner for Refugees (UNHCR) since Beginning of February 2020 as partner. WAW is providing services to UNHCR in order to response assistance to refugee returnee families repatriating mostly from the two neighboring countries e.g. Pakistan and Iran and helps them re-integrate in their places of origin within Afghanistan effectively and timely.

It also provides assistance in the form of non-food items (NFIs) such as blankets, plastic tarpaulins, jerry cans, kitchen sets, tents, metallic buckets, gas cylinders, etc. to the internally displace persons (IDPs) within the Country. In order to facilitate an efficient distribution of these NFIs, WAW is maintaining five warehouses located in Kabul, Kandahar, Herat, Mazar-i-Sharif and Jalalabad to store the above mentioned NFIs. The mentioned warehouses are managed through WAW as UNHCR Partner for logistical support, called Women for Afghan Women (WAW).

WAW as partner is responsible for the day to day management of the warehouses such as receiving, storage and releasing upon request from UNHCR, but transporting these goods from the above warehouse to any distribution points and/or within the warehouses is done through commercially contracted companies/ trucks.

Type of work: transportation facilities nonfood items within the Country (NFIs) of UNHCR in mentioned provinces/zones

Payment terms: Payment will be made from Headquarters in each province, (Kabul, Herat, Jalalabad, Kandahar, Mazar WAW Offices) on monthly basis date of receipt of invoices/waybills and Good Receive Note(GRN) from provinces (Herat, Mazar, Nangarhar and Kandahar) Payment can be released by EFT (Electronic Fund Transfer) to the supplier Bank Account on monthly basis.

Tax deduction:

The tax will be deducted from total amount of supplier invoices according to Afghanistan government tax law on monthly basis while the amount is being paid to supplier.

Sub Contract: The contractor shall not sublet any portion of the contract without written permission of WAW'srepresentative.

Validity: The offer submitted by the contractor shall remain valid for acceptance for a period of 60 days from the date set for opening of tender.

Contract Duration:

The contract duration for one year with possibilities of extension.

SECTION 2: Scope of work and acceptance of Terms and conditions:

The goods transported from the warehouses to distribution points or within the warehouses vary based on the distribution plans or stock replenishments, and therefore, the size of trucks required for transportation vary. The trucks required by UNHCR range from a minimum of 5 up to a maximum of 20 metrics tons' capacity. Therefore, your company is requested under Appendix B (BoQs) to provide cost/trip for each type separately.

Firm price: The rate quoted shall be firm throughout the tenure of the contract and shall be inclusive of all applicable taxes as per government tax law.

Validity and termination of the contract: The contract shall be valid initially up to the end of the year 2021 from the date of award which can be extended further on same terms and conditions based on site requirement if both parties agree. The contract may be terminated by both party's supplier and WAW by giving a notice of one-month advance notice and no compensation shall be paid for remaining period of the contract period.

Responsibility of Transporting Company

It will be the responsibility of the Contractor to:

- Provide trucks of various capacities requested with a maximum of 24-hour notice. And at short notice in cases of emergencies.
- Provide trucks with very good technical condition to avoid breaking down during the trip, which will potentially result in loss/damage to UNHCR cargo.
- Ensure UNHCR cargo is delivered safely to the final destinations. The Contractor will be responsible for any loss or damage to UNHCR cargo resulting from the drivers' negligence.
- In cases of theft, robbery and/or high jacking the cargo, the Contractor must immediately inform WAW with complete details of the incident including an exact whereabouts of the cargo.
- Ensure that all trucks provided to WAW carry spare tires including necessary tools and equipment to trouble shoot minor mechanical problems.
- Keep a good record of all waybills assigned to the trucks and submit copies along with the invoice for processing payments, on a weekly or biweekly basis.
- The contractor is responsible for safety and security while transferring the items/commodities to final destinations.
- Provide labors to offload the cargo at both the dispatch and receiving points.

Responsibility of WAW

The WAW Office in Kabul will be responsible for the overall administration of this contract, including managing the day to day operations as UNHCR's logistical partner.

- Provide all necessary documentation e.g. waybills including any other supporting document to facilitate movement of the trucks while carrying UNHCR cargo.
- Provide labors to upload the cargo at both the dispatch and receiving points.
- Process the Contractor's payment within (30) days from the receipt of an invoice including all necessary supporting documents.