

Kabul, Afghanistan Office

Street 11, Kart-e- Seh, District #6

Kabul, Afghanistan

Phone: +93 (0) 202 504 337

+93 (0) 729 676 703

Kabul@neifoundation.org



Nutrition & Education International, Inc.

2500 East Foothill Blvd., Suite 503

Pasadena, CA 91107, USA

Phone: (626) 744-0270

Web: www.neifoundation.org

E-Mail Contact@neifoundation.org

Request for Quotations (RFQ)

RFQ Number: NEI-RFQ-0111-15.04.2021
Issuance Date: 15 April, 2021
Deadline for Offers: 24 April, 2021 at 02:00 PM Kabul time
Description: Request for quotation for 9 MT DAP (Di-Ammonium Phosphate) & 2.5 MT Urea Fertilizer.

Point of Contact: **NEI Procurement Department** Kabul@neifoundation.org
+93 787-330-293
NEI Procurement Department kabul@neifoundation.org
+93 729-676-703

Introduction:

Nutrition and Education International (NEI) is an international NGO based in Pasadena, CA, USA.

NEI Vision

End malnutrition among impoverished women and children living in high mortality regions.

NEI Mission

Since 2003 NEI has been developing a sustainable soy industry in Afghanistan as a practical solution to rampant malnutrition among Afghan women and children. NEI is a non-profit organization that implements programs using a corporate mindset, in a fast paced working environment. We collaborate with many Afghan ministries and international food security organizations to provide nutrition to malnourished people. Our current development focus is to create a self-sustainable soy value chain, including seed production, soybean cultivation, soy processing, and market development.

Please visit our website for more information: www.neifoundation.org

Offerors are responsible for ensuring that their offers are received by NEI in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere with instructions described in this RFQ may lead to disqualification of an offer from consideration.

A. Section 1: General Instructions to Offerors:

1. **Proposal Deadline and Protocol:** RFQ must be received no later than **Saturday 24 April, 2020 at 02:00 PM Kabul time**. Hard copies must be submitted to NEI Kabul office in tender box. Please mention the RFQ/ RFP number in any response to this RFQ/ RFP. RFQ/ RFP received after the specified time and date will be considered late and will be considered only at the discretion of NEI.

2. **Specifications:** refer to Section C.

3. **Quotations Requirement:** Quotation must be submitted both in hard and soft. Soft copy will be sent to Kabul@neifoundation.org and hard copy in sealed will be submitted to NEI Kabul office at the mentioned address on letterhead of this RFQ.

Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, including delivery, 2% BRT and all other costs. Pricing must be presented in (\$ = USD) or equivalent in AFN = Afghani. Offers must remain valid for not less than Forty Five (45) calendar days after the offer deadline. Offerors are requested to provide quotations on official letterhead or format; in the event this is not possible, offerors may complete the table in Section C.

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4. **Delivery/ Job Completion:** The job completion period for the items described in this RFQ is for **Request for quotation for 9 MT DAP (Di-Ammonium Phosphate) and 2.5MT Urea Fertilizer** mentioned above, each offeror is expected to provide an estimate (in calendar days) of the delivery/ job completion timeframe (after receipt of order). The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.
5. **Taxes and VAT:** Prices must be quoted on a lump-sum, all-inclusive basis. Any taxes (including BRT taxes) or fees are not to be added later. The BRT tax must be included in the Grand Total Cost of the Proposal. Offerors are required to submit their business license to support the 2% BRT tax. Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, NEI is required to withhold “contractor” taxes from the gross amounts payable to all Afghan for-profit contractors. In accordance with this requirement, NEI withholds two percent (2%) tax from all gross invoices to Afghan subcontractors under this agreement with active business registration license.
6. **Evaluation and Award:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price, technically-acceptable basis. The relative importance of each individual criterion is indicated by the number of points below:
 - Cost – 25 points:** The overall cost presented in the offer
 - Technical Specifications– 30 points:** The overall technical capability presented in the offer.
 - Delivery/ Job Completion Period– 25 points:** The speed of delivery. Please submit your delivery or job completion timeline.
 - Past performance – 20 points:** The firms past experience for the similar activities (please provide at least three reference that may include(name of client, contact details, email address)
7. **Terms and Conditions:** This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate NEI to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

Please note the following terms and conditions will apply:

 - 1) NEIs’ standard payment terms are net 20 days after receipt and acceptance of any commodities/equipment or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payment will not be issued to a third party.
 - 2) Any award resulting from this RFQ will be firm fixed price, in the form of a purchase order (Attachment A- Purchase order template).
 - 3) The title to any goods supplied under any award resulting from this RFQ shall pass to NEI following delivery and acceptance of the goods by NEI. Risk of loss, injury, or destruction of the goods shall be borne by the offeror until title passes to NEI.

B. Section 2: Scope of Work, Specifications and Technical Requirements:

The below contains the technical requirements of the services. Offerors are requested to provide quotations containing the information below on official letterhead or official quotation format. If this is not possible, the offerors may complete this Section 2 and submit a signed and stamped version to NEI.

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C: 9MT DAP & 2.5MT Urea Fertilizer: The suppliers will supply the requested amount of DAP & Urea to NEI stock in Kabul and they are requested to provide their price in below table or in their own quotation form.

SN	Name & Description of Item	Unit	Quantity	Unit Price	Total Price
1	DAP (Di-Ammonium Phosphate) based on the following specification of DAP Quality Details .	MT	9		
2	Urea Fertilizer , Based on below specification of Urea Quality Details .	MT	2.5		

TOTAL PRICE:

Note: We are planning to receive the DAP & Urea in the center of the following provinces and the suppliers are kindly requested to provide a transportation cost separately in their quotations too:

Sn	Name of Province	Amount of DAP/MT	Amount of Urea/MT
1	Balkh	5.4	1.5
2	Nangarhar	1.8	0.5 (500kg)
3	Laghman	1.8	0.5 (500kg)
Total Transportation cost			

DAP Quality Details:

Name: Di-ammonium Phosphate (DAP), 7 Star Australian Origin

Weight/Bag: 50 kg.

Phosphate: 46%

Nitrogen: 18%

The DAP should be uniform.

The DAP bag should have plastic inside to protect from moisture.

The DAP should not be damaged by Humidity.

The DAP should be in good quality and meet the required laboratory tests.

Urea Quality Details:

Name: Urea Sona, Pakistani.

Weight/Bag: 50 kg.

Nitrogen: 46%

Company: FFC

The fertilizer should be uniform.

The fertilizer should be completely change to gas in heat test.

The fertilizer should be easily solvable in water.

The fertilizer bag should have plastic inside to protect from moisture.

The fertilizer should not be damaged by Humidity.

The fertilizer should be in good quality and meet the required laboratory tests

Note:

1- The venders are requested to provide certificate of analysis for DAP & Urea.

2- The selected vendors will be requested to provide NEI the required amount of DAP & Urea for quality lab testing and only successfully passed result of DAP & Urea will be considered for procurement.

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Please make sure to submit below listed documents, to be consider your quotation.

- **Update Business License:** The supplier/Subcontractor is required to submit a copy of their business license, if a business license is not submitted, the bidder's offer maybe disqualified.
- **Work Experience:** the supplier/ subcontractor is required to submit their previews related experience with NGO's, governmental offices, or national and international organization.
- **Company Profile:** the supplier/ subcontractor is required to submit their company profile. Supplier/ subcontractor with same profile and background are highly encouraged to apply.
- **Quotation:** the supplier/ subcontractor is required to print out NEI- RFQ, in case you accept all condition mentioned in RFQ, please stamp and attached with your quotation. Supplier/ subcontractor can give their price in NEI- RFQ or can attach a separate sheet but NEI-RFQ must be signed & stamped and will be attached with required documents.

NEI reserves the right to accept or reject any or all quotations without assigning any reason.

END OF RFQ
