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| **JOB APPLICATION FORM**  فورم درخواستی وظیفه |  |

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| **1. Candidate’s Personal Information** ۱. معلومات شخصی کاندید | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Full Name -** اسم مکمل | | | | | |  | | | | | | | | | | | **Father Name –** اسم پدر | | | | | | | |  | | | | | | | | |
| **Date of Birth -** تاریخ تولد | | | | | | Day/month/year | | | | | | | | | | | **Sex -** جنس | | | | | | | | **Male**ذکور, **Female** اناث | | | | | | | | |
| **Place of Birth -**محل تولد | | | | | | **Province )****)**ولايت | | | | | | | | | | **District (****)** ولسوالی | | | | | | | | | | | | | **Village)** **)**قریه | | | | |
| **Permanent Address**  ادرس دایمي | | | | | | **Province )** **)**ولايت | | | | | | | | | | **District (****)** ولسوالی | | | | | | | | | | | | | **Village)** **)** قریه  **ID No.**(     ) نمبر تذکره | | | | |
| **Present Address**  ادرس فعلی | | | | | | **Province )****)**ولايت | | | | | | | | | | **District(****)** ولسوالی | | | | | | | | | | | | | **Village)** **)** قریه | | | | |
| **Contact #(****) شماره تماس** | | | | | | | | | | | | | | | **E-mail (****)ادرس الیکترونکي** | | | | | | | | | | | | |
| **2. Job applied for: وظيفه ايکه برايش درخواستی ميدهيد**  **(****)** | | | | | | | | | | | **Vacancy # (****)**شماره پست**:** | | | | | | | | | | | | | | | | | | | | | | |
| **3. List all languages you know** ۳**.** لست لسانهای که میدانید | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name of Language –** نام لسان | | | | | | | **Understand** درک نمودن | | | | | | **Speak –** صحبت نمودن | | | | | | | | | | **Read –** خواندن | | | | | | | | | **Write –** نوشتن | |
| **Yes -** بلی | | **No -** نخیر | | | | **Yes -** بلی | | | | | | **No -** نخیر | | | | **Yes -** بلی | | | | | **No -**نخیر | | | | **Yes -** بلی | **No -** نخیر |
| **1** |  | | | | | |  | |  | | | |  | | | | | |  | | | |  | | | | |  | | | |  |  |
| **2** |  | | | | | |  | |  | | | |  | | | | | |  | | | |  | | | | |  | | | |  |  |
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| **4** |  | | | | | |  | |  | | | |  | | | | | |  | | | |  | | | | |  | | | |  |  |
| **4. Education Level:**  ۴. درجه تعلیم یا تحصیل | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Degree or qualification**  شهادت نامه | | | | | **Date -** تاریخ | | | | | | | | | | **Institute/University**  پوهنتون/انستيتيوت | | | | | | | | | | | | | | | **specialization**  تخصص | | | |
| **From** از **-** | | | **To -** الی | | | | | | |
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| **5. List the computer programs you know** ۵. به کدام پروګرامهای کمپیوتر بلدیت دارید | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **1(****), 2(     ), 3(****), 4(****), 5(****)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **6. Relevant Trainings, Courses or Workshops Obtained**  ۶. تریننګها، کورسها و ورکشاپهاي مربوطه | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Institute : ا**نستيتيوت | | | | **Subject** موضوع | | | | | | | | | | **Date**---- تاریخ | | | | | | | | | | | | | **Location**ادرس | | | | | | |
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| **7. Employment/Working record** ۷. تجربه کاری | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Organization**  اداره | | | **Position Held**  وظیفه | | | | | | | **Date**---- تاریخ | | | | | | | | | | | | | **Duty Location**  محل وظیفه | | | | | | | | | **Reason for Leaving**  دلیل ترک نمودن وظیفه | |
| **From** از  **-** | | | | | | | | **To**الی - | | | | |
|  | | |  | | | | | | | **d/m/y** | | | | | | | | **d/m/y** | | | | |  | | | | | | | | |  | |
| **Major Responsibilities/duties of the position:**  مسَولیتهای عمده وظیفه | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Organization**  اداره | | | **Position Held**  وظیفه | | | | | | | **Date**---- تاریخ | | | | | | | | | | | | | **Duty Location**  محل وظیفه | | | | | | | | | **Reason for Leaving**  دلیل ترک نمودن وظیفه | |
| **From** از  **-** | | | | | | | | **To**الی- | | | | |
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| **Major Responsibilities/duties of the position:** مسَولیتهای عمده وظیفه | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Organization**  اداره | | | **Position Held**  وظیفه | | | | | | | **Date**---- تاریخ | | | | | | | | | | | | | **Duty Location**  محل وظیفه | | | | | | | | | **Reason for Leaving**  دلیل ترک نمودن وظیفه | |
| **From** از  **-** | | | | | | | | **To**الی - | | | | |
|  | | |  | | | | | | | **d/m/y** | | | | | | | | **d/m/y** | | | | |  | | | | | | | | |  | |
| **Major Responsibilities/duties of the position:**  مسَولیتهای عمده وظیفه | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **8. If you have worked more than 3 organizations, please provide the information in the below table**  ۸. اگر شما بیشتر از ۳ اداره وظیفه اجرا نموده اید پس معلومات را در جدول ذیل ارایه نمایید | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Organization**  اداره | | | | | | **Position Held**  وظیفه | | | | | | **From** از  **-** | | | | | | | | **To**الی - | | | | **Duty Location**  محل وظیفه | | | | | | | **Reason for Leaving**  دلیل ترک نمودن وظیفه | | |
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| **9. Write three References (Should not be your relatives)**  ۹. سه نفر نام ببرید که در سه محل کاری مختلف سوپروایزهای شما بوده که با شما رشته نصبی يا ازدواجی نداشته باشد | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name** اسم | | **Designation**وظیفه | | | | | | | | | **Email Address**ادرس الیکترونکی | | | | | | | | | | | | | | | **Phone #** شماره تلیفون | | | | | | | |
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| **10. Are any of your close blood relatives e.g. spouse, son, daughter, father, mother, brother, sister, ancle, aunt, cousins, in-laws etc working at present with INTERSOS Afghanistan. Yes** **, No** **. If yes, please give the following details:**  ۱۰. **آيا كدام يكي از اقارب نسبي یا ازدواجي شما( شوهر/خانم ، پسریا دختران، پدر،مادر، برادر، خواهر، خياشنه ، خسربرها، كاكا ، ماما، خاله ،عمه، پسر يا دختر خاله، عمه، ماما، كاكا ) با انترساس افغانستان كار ميكند**؟ بلی  ، نخیر . **اگر بلی لطفا جزئيات ذيل را بيان كنيد**. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name** اسم | | | | | | | **Designation** وظیفه | | | | | | | | | | **Location** محل وظیفه | | | | | | | | | **Relationship** رشته | | | | | | | |
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| **I certify that the information provided are accurate and I understood that any misrepresentation or false information provided on this Application Form to INTERSOS renders me to immediate dismissal.**  من تصديق ميدارم معلوماتيکه در اين فورم ارايه نموده ام درست, مکمل و صحيح ميباشد. من ميفهمم که معلومات نا درستيکه در اين فورم ارایه نموده باشم ظاهر گردد موجب عزل فوری من از کار با انترساس ميگردد.  **Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** امضاء **Date:\_\_\_\_\_\_\_Day/Month/Year\_\_\_\_\_\_\_**تاریخ  Tick  if you are sending this application through email and this will represent your signature  **Note**: Please also attach your update CV and letter of interest with this Application form  لطفآ بیوگرافی جدید ونامه وجه علا قـمندی تا نرا به این پست ضم این فـورم نمائید. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |