



Reference no. : Long Term Agreement (LTA)

Date : 06 December 2018

Request for Quotation (RFQ)

Company Name:

Company address:

Phone / Fax:

Company contacts:

Subject: Signing of Long Term Agreement (LTA) for provision of cooked food to undocumented Afghan Returnees – Kandahar Transit Center, Rahmat Mina, Kandahar City, Afghanistan.

Dear Sir / Madam,

International Organization for Migration (IOM) sub office in Kandahar would like to sign long term agreement in accordance to the following details:

No	Description	Unit	Quantity	Unit Price (AFN)
1	Breakfast: One-time breakfast (Tea, 1 Pc bread 260 gram, Sugar, 100 Gram Cream Cheese Avoid using disposable glasses for tea Providing disposable table clothes for each room Maximum ceiling quantity per month will be 1,000 Pack صبحانه با چای سیاه و سبز، بوره، یک قرص نان ۲۶۰ گرام و پنیر خامه ۱۰۰ گرام برای چای از گیلان های یکبار مصرف استفاده نشود فراهم نمودن سفره یا دستر خوان یکبار مصرف برای هر اطاق تعداد اعظمی مصرف غذا فوق الذکر در هر ماه ۱۰۰۰ خوراک می باشد	Pack برای یک نفر	1	
2	Lunch: Kefayat High Quality Rice, Sheep Meat 150gm without bone and not oily, bread 1, Mineral Water 500ML Small Bottle and seasonal Fresh Fruit (Apple, Banana, Grape) 300 gr, tea (Black or green 1 flux _ 1 Liter) Providing disposable table clothes for each room Maximum ceiling quantity per month will be 1,500 Packs. برنج کفایت اعلی، گوشت گوسفند ۱۵۰ گرام بدون استخوان و چربی، یک قرص نان، یک بوتل آب معدنی ۵۰۰ ملی لیتر، و میوه تازه فصل به مقدار ۳۰۰ گرام مانند سیب، کیله، انگور و همچنان یک ترموز چای سیاه و یا سبز یک لیتره برای هر نفر فراهم نمودن سفره یا دستر خوان یکبار مصرف برای هر اطاق تعداد اعظمی مصرف غذا فوق الذکر در هر ماه ۱۵۰۰ خوراک می باشد	Pack برای یک نفر	1	
3	Dinner:	Pack	1	



<p>Kefayat High Quality Rice, Sheep Meat 150gm without bone and not oily, bread 1 (260 gram), Mineral Water 500ML Small Bottle and season Fresh Fruit (Apple, Banana, Grape) 300gr, tea (Black or green 1 flux _ 1 Liter) Providing disposable table clothes for each room Maximum ceiling quantity per month will be 1,000 Packs برنج کفایت اعلی، گوشت گوسفند ۱۵۰ گرام بدون استخوان و چربی، یک قرص نان ۲۶۰گرام، یک بوتل آب معدنی ۵۰۰ ملی لیتر، و میوه تازه فصل به مقدار ۳۰۰ گرام مانند سیب، کیله، انگور و همچنان یک ترموز چای سیاه و یا سبز یک لیتره برای هر نفر فراهم نمودن سفره یکبار مصرف برای هر اطاق تعداد اعظمی مصرف غذا فوق الذکر در هر ماه ۱۰۰۰ خوراک می باشد</p>	<p>برای یک نفر</p>	
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Services to be provided under following conditions:

1. The restaurant nominated focal point should be present in Kandahar Transit Centre during the distribution;
2. The distribution will take place in both day and night; therefore, the presence of the focal points is mandatory in both time;
3. The restaurant should avoid using disposable glasses for tea
4. The restaurant should provide disposable table clothes for each room
5. The restaurant is responsible to provide the food and breakfast in according to the contract terms, condition and specification with high quality.

Required documents to be provided by restaurant along with quotation:

6. Valid business license of restaurant
7. During the evaluation of submitted quotes, IOM will ask the shortlisted restaurants to submit bank details by the name of their restaurant.
8. All pages of this RFQ should be signed/stamped by restaurant.
9. Attach copy of previous agreements your restaurant had with any other organization for the same services (if any).

Delivery time

IOM will sign Long Term Agreement (LTA) with vendor and as per release order and PO they will provide us the packed food.

Transportation facilities:

The offered price should include full delivery service IOM Kandahar transit Center located Rahmat Maina, Kandahar Transit Center, Kandahar City.

Prices

All prices should be in AFN inclusive all charges and taxes.

Payment

Payment should be done in AFN by Wire at the end of each month.

Validity of submitted quotation

The quotations will be valid within long term agreement end date (One Year - January to December – 2019)



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Selection of the best quotation

Selection of the best quotation should be done base on lowest price quotation, which comply with minimum required specification and terms and conditions under this RFQ.

Contract/Purchase Order

For the selected best quotation, contractual obligations between IOM and selected vendor will be long term agreement.

Pre-bid Meeting:

A pre-bidding meeting will be held in the IOM Transit Centre on **10th December 2018 at 09:30 AM**, where all details of the RFQ will be discussed. **Attendance of pre-bid meeting is mandatory.**

Submission of the quotation

Quotation must be submitted in a sealed envelope on or before **13th December 2018 before 3:00 PM** to the following address:

IOM Kandahar Transit Centre, Rahmat Mina, Kandahar City. IOM will not accept quotation to any other location or not receiving through E-mail.

The submitted quotation should include information as per requirements given in this RFQ document.

Should you need any additional information, please send us your queries in writing at iomkabulprocurement@iom.int

Regards,