



Request for Expression of Interest

AAPEX Regional office invites interested transportation /automobile rental companies to apply for the following:

1. Summary:

Objective	The aim of the call is to establish a qualified pool of consultants who can professionally service on a long/short term basis for AAPEX provincial offices.
Type of Contract	Annual Basis
Post Level	Company
Duration	1 Years – Extendable
Location	Multiple Provinces

2. Output

The pool of suppliers is created to provide support and ensure that AAPEX delivers its normative, programmatic, and coordination mandates in a timely, effective and efficient manner to its client across Afghanistan.

3. Scope

The provider will be responsible for the provision of armored/SoftSkin vehicles and their relative services across Afghanistan. The supplier must have relevant experience and provide proof of past experience with valid client contact details. By providing the past experience data, the supplier also authorizes AAPEX to contact the responsible person and validate the information provided.

The supplier has the option to choose one or more than one region for the provision of services. There is no guarantee that AAPEX will provide the same region to the supplier or a single region might be contracted with multiple suppliers.

4. Duties and responsibilities



AAPEX will issue a master service agreement with the supplier and issue a sub-agreement for each service requested. Within one year the supplier may receive multiple sub agreements for each service request.

The supplier is responsible to provide professional vehicle lease services, as well as other relevant services to support AAPEX programs and missions. The supplier will be responsible to provide;

- Vehicle lease services in the timely and professional manner
- Regularly check the vehicle and provide vehicle status report the AAPEX POC
- Must be able to provide basic vehicle services on the client premises, such as Oil/filter changes, tire replacement, diagnosis of electrical faults, and other capabilities will be an advantage.
- Must have sufficient stock of the provided vehicle type. The supplier must be able to provide a temporary/emergency vehicle when the contract vehicle is under maintenance or provide a replacement when the vehicle no longer serves the intended purpose.
- On exceptional cases the supplier may be requested to provide short-term services to other regions as well.

5. Eligibility Criteria

Competencies	<ul style="list-style-type: none">• Relevant experience• Available stock of vehicles, capabilities of the maintenance facility.• Demonstrates commitment to the AAPEX programs and mission.• Strong Technical capabilities in the area of application• Ability to work in a team, develop synergies and establish effective working relations with counterparts.• Excellent communication skills and accessibility to basic IT services such as Email.• Sensitivity and adaptability to culture, gender, religion, nationality and age.• Openness to change and ability to receive/integrate feedback.• Ability to accommodate additional demands on short notice.
Experience	The supplier must have relevant experience in the region they are applying for



6. Regions

The supplier must select one or more than more regions of their choice.

1. Western Region
2. North West Region
3. Kabul Region
4. South Regionsss
5. North East Region
6. East Region
7. Paktia Region

7. Submission Details

The supplier should send an expression of interest along with the following documents to om@aapex.af email address with the subject line: EOI – Provincial armored/SoftSkin vehicle service, otherwise the system will automatically reject the application.

Applicants will be screened against the general criteria listed on Eligibility criteria table.

Documents to submit:

- Company Profile
- Annual Turnover for the past 3 year, mention each year individually.
- Relevant past experience with valid client contact details
- Region/List of regions they would like to participate

8. Deadline

Applications must be submitted before 05 July 2021 (4:00 PM, Afghanistan Time). Applicants will be selected in accordance with AAPEX rules and regulations. Only short-listed applicants will be contacted.



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ROI-AF-1384-21-03

This call does not entail any commitment on the part of AAPEX, either financial or otherwise. AAPEX reserve the right to accept or reject any or all applications without incurring any obligation to inform the affected applicant/'s of the grounds.

Omid Totakhel

Signature Certificate

Document Ref.: AXSWD-4ZHN3-EDDMO-XZ9FD

Document signed by:

	<p>Omid Totakhel E-mail: om@aapex.af Signed via link</p> <p>IP: 203.171.96.26 Date: 29 Jun 2021 11:36:29 UTC</p>	 
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